



Leadership Manual & Chapter History

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Introduction

The Kansas Chapter of the American Public Works Association (APWA – Kansas Chapter) covers the entire State of Kansas, less the eastern counties of Leavenworth, Wyandotte, and Johnson. The Chapter was officially recognized by APWA on August 9, 1963, after a 10-year effort by public officials in Kansas.

The purpose of this manual is to provide leaders within the APWA - Kansas Chapter insight relative to the Kansas Chapter and its role as a support network for professionals involved in public works in Kansas. More specifically this leadership manual provides an efficient outline to assist in the transition of officers and committee members and provides the general membership information on roles of the executive committee chair positions, chapter committees, awards and history.

This Leadership Manual should be revised as needed by future Executive Committee's to reflect changes in chapter policies and procedures. It will be published on the chapter's website, and maintained in digital format by the Chapter Secretary.

Mission Statement

The Mission of the Kansas Chapter of the American Public Works Association is to serve its members by promoting professional excellence and public awareness through education, advocacy, and the exchange of knowledge.

APWA National "What We Do"

APWA exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Just as communities count on their public works professionals, APWA strives to be the organization those professionals know they can count on. APWA offers the most comprehensive resources available in the areas of professional development tools, advocacy efforts, networking opportunities, and outreach activities. Also, because of its unique vantage point as the only organization that covers the breadth of public works, APWA provides “one-stop shopping” for public works products and services for professionals and practitioners alike.

Professional Development Tools

To help develop and support the people, agencies, and organizations that plan, build, maintain, and improve communities throughout North America and on every other continent, APWA takes

a multifaceted approach to professional development. Whether it's a conference sponsored by the national organization; a public works institute offered by one of its chapters; credentialing of agencies or individuals; or education delivered through online programs, instructor-led live workshops, or text-based courses, APWA has a reputation for quality.

Advocacy Efforts

Policy makers and elected officials look to organizations like APWA every day to educate them on topics that will help them make important policy decisions that affect public works. APWA is committed to empowering its members to advocate for the needs of the public works community, and to monitor issues that impact public works infrastructure and funding. The APWA Government Affairs Committee and other member advocates create and maintain partnerships with key stakeholders, which establish new lines of communication with policy makers and extend our outreach into the center of public policy discussions on local, state, and federal levels.

Networking Opportunities

Being able to network with peers is one of the primary reasons people join associations like APWA. Because of APWA's national and local structure through its 64 chapters and scores of branches, members can immediately tap into a network of thousands of public works experts from across the city or throughout North America. Through a variety of methods, members share on-the-job experiences, request information on public works issues, discuss local and national topics of concern, work together to improve processes, and discover new job possibilities. By networking with other public works practitioners, APWA members get support from their peers and receive valuable and useful information for their immediate informational needs in every facet of public works, including information on the latest technologies and management trends.

Outreach Activities

APWA exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Part of the association's mission is to help communities understand the critical role of public works in our lives. At the same time, APWA strives to ensure that the public is aware of the importance and contribution of the public works professionals who work in the public interest to maintain and improve the quality of life. Through a series of innovative activities, APWA helps its members reach the public, preserve the history of public works, address international issues, improve management and operations procedures in smaller communities, disseminate information on careers in public works, and provide educational materials for school-age children and teens.

Executive Committee Positions

President

The chapter President serves for one year as the chief elected officer of the chapter and presides at all meetings of the chapter membership and executive committee. The President normally appoints committee chairpersons and members. Other responsibilities may be assigned to the chapter President by the executive committee. The President is the primary point of contact to the National office.

The President's responsibilities in conjunction with the executive committee meetings are twofold-to establish the agenda and to serve as presiding officer. Keep in mind that all meetings of the chapter, including those of the executive committee meeting should follow a published agenda that includes the main items of business to be discussed.

The agenda should include, at lease, the following items:

- a. Call to Order.
- b. Approval of Minutes
- c. Agenda Additions/Modifications
- d. Chapter Business
- e. Chapter Activity Reports
- f. Chapter Officer Reports
- g. Action Items
- h. Date/site of Next Meeting
- i. Adjournment

The President is also responsible for appointing and assigning committees. There are two types of committees: standing and special. Standing committees are committees such as scholarship, nominating, and audit. The function of standing committees is described later in this manual. Special committees or task forces are normally appointed by the President to perform special functions, study current issues, or serve special interests of members.

Committees perform a necessary function in chapter operations. They provide a cross-section of experience and knowledge that allow for continuity of thought and cooperation. Committee work serves as an excellent training ground for future chapter leaders. The opportunity for an individual to participate in committee work, and the challenge it provides, enhances the feeling of belonging and increases loyalty to the Chapter.

The chapter President has traditionally represented the chapter on the Kansas Transportation Engineering Conference and secures a Proclamation from the Governor in the recognition of Public Works Week. The President is responsible for keeping and passing on the chapter banner.

President-Elect

The president elect serves a term of one year and their primary responsibility is to perform the duties of the President in his or her absence. Should the President resign or be unable to complete the term of office, the President-Elect will assume that office. The President-Elect should be actively participating in chapter program planning. In addition to the other sporadic responsibilities the President-Elect is also responsible for the following:

- Preside over board meetings in the absence of the president
- Assist the secretary by taking meeting minutes in the absence of the secretary, if not presiding over the meeting.
- Make arrangements for the APWA Kansas Chapter Fall Conference, typically held in the same city on day following the last day of the KLM annual meeting. (Fall Conference Example Agenda attached in appendix)
 - Prepare a program.
 - Location to host the meeting.
 - Arrangement for coffee and donuts.
 - Arrangements for lunch.
 - Speakers and speaker topics.
- Provide written summary of Fall Conference to Secretary for historical records and/or awards applications (PACE Award).

Secretary

The chapter Secretary serves a term of one year and is the focal point of internal and external communication. The Secretary keeps records and conducts correspondence. The chapter Secretary maintains the chapter membership roster. Current, accurate records help the chapter effectively serve and retain its members. The complete roster of chapter members should be in the possession of the chapter Secretary, although the maintenance of the roster is the responsibility of the Membership Chairperson. Additional responsibilities include:

- Maintain a roster of names, addresses, telephone and fax numbers, and email addresses of the executive committee members; committee chair persons and members; and executive committees.
- Record meeting attendance and information on chapter activities.
- Record and publish minutes of the executive committee meetings. Give minutes to webmaster for long term storage.
- Prepares correspondence as requested by the executive committee and/or chapter membership and notifies the officers, nominees, and committee members of their nomination, selection, and/or appointment.
- Keeps records (agreements w/ Road Scholar, LTAP, KCHA, etc) and sends to web coordinator for long term storage.
- Notification of members attaining life member status.
- Maintain Chapter Leadership Manual.
- Pass on all information and executed documents to new secretary at end of term.

Treasurer/Webmaster

The chapter Treasurer serves a term of three years and maintains records of financial transactions of the chapter and prepares periodic financial reports as required by APWA headquarters. The treasurer's books are kept open at all times for inspection by the chapter executive committee.

APWA is classified by the Internal Revenue Services (IRS) as a 501 (c) (3) organization. This tax status applies to chapters as well, since chapters are considered a part of APWA and APWA prepares the tax forms for the chapters. The Association must adhere strictly to IRS requirements to protect this status and its privileges. Since Association auditors review chapter funds as well as those of the national, the accuracy of chapter financial records and prudent management of these funds are essential and reflect well upon the responsible stewardship of those who have been entrusted with care and custody of the members' funds.

The chapter Treasurer must maintain files and records in accordance with generally accepted accounting practices, including records documenting unrelated business income, and filing required reports to APWA headquarters on a timely basis. Bonding of the chapter Treasurer is done through APWA headquarters and occurs automatically when the chapter Treasurer takes office. Headquarters must be notified of the change in officers in order to institute the bonding of a chapter Treasurer.

The chapter Treasurer is responsible for chapter funds- their receipt, safekeeping, and disbursement. All chapter bank accounts and special events accounts, must be managed by and be the responsibility of the chapter Treasurer. Accounts must be listed as "American Public Works Association - Kansas Chapter."

The chapter Treasurer reconciles receipts from ticket sales, registrations, exhibit space sales, etc. While much of this may be handled by a local committee/meeting host, it remains the Treasurer's responsibility to reconcile receipts with such things as attendance figures. The Treasurer works with local committee to establish procedures for meeting receipts and expenses.

The chapter Treasurer traditionally is a member of the Scholarship Committee, the Scholarship Auction Committee and the Spring Conference Planning Committee.

Chapter Delegate/Alternative Delegate Chair

The Council of Chapters is comprised of one delegate from each of the 63 APWA chapters. Members of the council serve APWA as advisors to the board of directors, executive director, technical committees, and staff in support of the mission of APWA in accordance with the association's bylaws and parliamentary procedures. Delegates also act as a conduit in sharing the opinions and ideas of their chapters and serving as points of contact at the local (chapter and branch), regional, and national levels for the dissemination of information to and from members. The chapter delegate is elected by the chapter's executive committee and serves a term of 3 years.

The mission of the Council of Chapters is to increase the effectiveness of the association by:

- Advising the board of directors, the Executive Director, staff, and chapters on goals, strategies, and issues that are referred to the Council.
- Supporting the APWA Strategic Plan and influencing changes for the betterment of the association.
- Supporting chapter-to-chapter mentoring and development of best practices to strengthen the services delivered in each chapter.
- Communicating member issues among the local, regional and national levels.
- Identifying dedicated members for active participation within the association.

The full council meets twice annually, approximately six months apart, with one of those meetings being held during APWA's annual PWX event (formerly known as the APWA International Public Works Congress & Exposition). Council members will also meet by means of committee conference calls which will be scheduled throughout the year.

The Council of Chapters is governed by a steering committee consisting of one member from each of the nine APWA regions, who are selected by delegates from those regions. Each member of the steering committee will serve a three-year term; however, the initial terms will be staggered (from one to three years) but all are eligible for reappointment by their regional delegates.

Career Awareness Chair

The career awareness chair is responsible for perpetuating careers in public works. This is typically done once per year through both Kansas State University and the University of Kansas as part of the American Society of Civil Engineers membership meetings. Typically, the Kansas Chapter purchases pizza and drinks for the membership at each university and then presents on the benefits of careers in public works. Past speaking topics have included notable public works projects, the differences between the public sector and private sector, and the typical day in the life of a public works director. The Career Awareness Chair typically reports back to the executive board the number of attendees, the topics discussed, and questions that attendees may have asked. This allows the executive board to provide direction on what future visits to the universities may need to include.

Although university involvement is typical from year to year any activity or support that perpetuates the public works industry is encouraged by the executive board. There are many materials available to help perpetuate careers in public works on APWA's website that target children ranging in age from toddlers all the way to college students. The Career Awareness Chair should explore these materials on a regular basis to determine their applicability to Career Awareness goals.

The Career Awareness Chair promotes the chapter's annual scholarships at the membership meeting and any other internships available. The deadline for scholarship applications is usually May 1st so holding the meeting prior is recommended.

The Career Awareness Chair can schedule the membership meeting by contacting the student chapter representative of ASCE in the university's Civil Engineering office's:

- Kansas State University – <https://www.engg.ksu.edu/asce>
- University of Kansas – <https://ceae.ku.edu/american-society-civil-engineers-asce>

Membership/Diversity/Roundtables Chair

The Membership/Diversity/Roundtables Chair serves a 2 year term and is responsible for:

- Tracking and reporting membership data to the Executive Committee;
- Extending a personal welcome to new chapter members and assisting them in becoming actively involved with the chapter;
- Using membership data from the national website to contact members and potential members as appropriate to strengthen membership; and
- To plan and operate three to four Membership Roundtable meetings during each year.

The Membership chair obtains data through a number of reports on the association's national website, and compiles the information for presentation at each of the Executive Committee meetings. This data should be used by the Executive Committee to assess the health of the chapter as measured through changes in membership. It can also be used as the basis for membership drives or other special efforts to retain current and add new members to the association and the chapter. The national website also identifies new members, transfers, reinstated, and potential members. The Chair or a member of this committee should reach out to each of the members shown on these reports as appropriate and as time allows. This provides a general strengthening of chapter membership.

Three or four Membership Roundtables should be held each calendar year. One meeting is held in conjunction with the December Executive Committee meeting on alternating years (even-numbered years) and targeted to past chapter presidents and outgoing, current and incoming board members. This is an opportunity for these individuals to assess the general condition and direction of the Chapter and generate ideas for chapter improvement.

The other two or three Membership Roundtables are hosted by a given city and invitation letters are sent to members and other Public Works officials within about a fifty mile radius of the host site. These meetings are usually scheduled in the early afternoon on Executive Committee meeting dates and are typically held in the same location. The format is about a two hour informal discussion of topics pre-identified by the Chair working with the host city public works staff and issues brought by those attending. Light snacks and drinks, name badges, and a sign in sheet facilitate the operation of the roundtables. These are usually planned at the beginning of the year in coordination with the setting of the schedule for the Executive Committee meetings. Past Membership Roundtable meeting locations should be considered when planning new ones to ensure reasonable access to members across the state over the years.

This Chair is also responsible to champion diversity in all of its forms (ex: age, gender, race, size and location of agency/company, level of formal experience, profession) in member recruitment and development. The chapter and APWA are both strengthened through such efforts.

LTAP/KDOT Liaison

The Kansas LTAP/KDOT Liaison as implied by the double title serves as a double role. This Liaison is responsible for reporting to the Kansas Chapter of the APWA Board of Directors activities that both organizations find to be an interest to the Board. Likewise, the Liaison reports back to both organizations interests the Board feel should be back reported to them respectively.

As Kansas LTAP Liaison, contact is made with KLTAP monthly to get an update as to activities that KLTAP would like conveyed to the Board. That information is then presented at a regular Board meeting.

As KDOT Liaison, information from KDOT is shared by the liaison at a regular Board meeting. Historically the KDOT Liaison is on staff in the Bureau of Local Projects in a middle management position or higher.

Awards Chair

The Awards Chair is responsible for the Kansas Chapter's Awards Program. This program is essentially a mirror of the National Awards Program and the actual winners in the Kansas Chapter are forwarded on to National APWA as Kansas Chapter nominations. Since the Kansas Chapter forwards nominations for National APWA, it is imperative that projects forwarded meet the National APWA guidelines including utilizing the correct nomination forms. The process is as follows:

1. Obtain the nomination forms from APWA National's website in the fall.
2. Modify the forms with the correct return address (the Award Chair's address) and deadline date (date should allow enough time for the Awards Committee to consider the nominations and make a recommendation to the executive board prior to the National APWA Award Program submittal deadline.)
3. Have the Newsletter Chair send the modified nomination forms and George Williams Award nomination forms out to the members via email.
4. Reach out to the past George Williams Award winners to see if a group of six to eight would be willing to form a committee to review current members and suggest nominating potential candidates. If one of the members nominates a candidate, that member would not be allowed to review any potential applicant's submittal. Ask the remaining members to review any nominations and to make a recommendation to approve or not approve the nominations.
5. Form a separate Awards Committee (typically two city, two county and two consultant representatives) and formulate recommendations to the executive board in regards to award winners in the different categories.
6. Once the executive board has offered concurrence on award winners; forward nominations to APWA National.
7. Provide a list of award winners and pictures of selected projects to the newsletter chair and webmaster for incorporation into the newsletter and website.
8. Coordinate an awards presentation at the Spring Conference or other appropriate venue including invitations to award winners; a PowerPoint of pictures of the different project award winners' projects; creation of award winner plaques for the owner, engineer, and contractor; and keeping track of an RSVP list of attendance by the award winners at the presentation ceremony. (Typically award winners electing to attend the awards ceremony, up to six per award, are provided free of charge a meal if the venue permits.)

Newsletter Chair

The newsletter chair is responsible for putting together the Chapter's newsletter on a quarterly basis. Articles are included in the newsletter that are of interest to the membership such as a President's Message, upcoming events and conferences, award winners and photos, member spotlight, Kansas LTAP and Roads Scholar updates, Congress summary, Snow Roadeo, career awareness, scholarship program, calendar of events, list of executive board members, Council of Chapters updates and Future Cities competition. Articles are written by the Executive Committee and provided to the newsletter chair in a timely manner for inclusion in the next newsletter.

An example of newsletter is attached in appendix.

Kansas League of Municipalities/Legislative Affairs Chair

The Kansas League of Municipalities/Legislative Affairs Chairperson is the liaison between the Executive Committee and the Kansas League of the Municipalities and the Kansas Legislature. It is the responsibility of the Kansas League of Municipalities/Legislative Affairs Chairperson to communicate back to the Executive Committee activities of the Kansas League of Municipalities that may affect the general membership of the Chapter or the ideals the Chapter represents. It is also the responsibility of the Kansas League of Municipalities/Legislative Affairs Chairperson to update the Executive Committee in regards to legislative activities that may impact the members of the chapter. These updates typically occur at the regularly scheduled Executive Committee Meetings.

The League of Kansas Municipalities (www.lkm.org) and Kansas Association of Counties (www.kansascounties.org) are sources for legislative news. Chair should contact these organizations to get on their “mailing” list to obtain updates.

Past - President

The Past-President serves for one year and is responsible to provide continuity between the past year's executive board and the current executive board. This can mean a variety of different things as deemed necessary by the current executive board. Typically, however, the past-president has simply acted as in an advisory role.

In addition to providing continuity the past-president also plans the Chapter Dinner at the National Congress every year. There is a person at national that has been assigned to make suggestions to chapters to choose a location at Congress; finding a location near the conference center is desirable. Typically the cost is approximately \$50/person, but if more the chapter can pick up the difference with board approval. The past president will make the reservation and the treasurer keep track of the expenses.

The Past-President submits the Kansas Chapter's PACE (Presidential Award for Chapter Excellence) Award and updates the Kansas Chapter's History Document.

Committee Descriptions and Purposes

Audit Committee (Standing)

The Audit Committee is a standing committee of at least three Chapter members who annually examine the chapter's financial records and books of the Chapter as outlined in the Kansas Chapter bylaws.

The Audit Committee provides confirmation to the Executive Committee that chapter finances are in good standing. The Kansas Chapter's fiscal year is July 1st to June 30th and the annual audits are to be conducted within 90 days of fiscal year-end (September 30th).

Nominating Committee (Standing)

The Nominating Committee is a standing committee of three members, one of whom shall be the most recent available Past-President having current membership in the Chapter, whom serves as Chair of the committee. If the previous two chapter presidents before the current Past-President are available to serve they are traditionally asked to complete the committee.

The Nominating Committee reports the names of its nominees for each office standing election to the Executive Committee not later October 1st, each year per Kansas Chapter bylaws.

Awards Committee (Standing)

The Awards Committee is a standing committee of six members including the Awards Director whom serves as chair. The committee reviews awards nomination and provides recommendations to the Executive Committee as outlined in the Kansas Chapter bylaws.

Scholarship Committee (Standing)

The Scholarship Committee purpose is to support engineering education and information related to public works careers. The Scholarship Committee coordinates all scholarship efforts and makes recommendations to the executive board in regards to selecting scholarship award winners, scholarship award amounts, and the scholarship fund.

The Executive Board receives the recommendations from the Scholarship Committee and currently approves a \$2000 scholarship (\$1000/semester) to two civil engineering students at KU and two students at K-State for a total annual amount of \$8000. A history of previous Scholarship Award

recipients and amounts awarded are included in the Kansas Chapter History Document.

Scholarship Auction Committee (Special)

The Scholarship Auction Committee organizes a scholarship fundraising auction that occurs every year except those years that the Mid-Am conference is held. The Committee is comprised of individuals that generally assist with the donation of items to the auction and planning the event itself. The Auction Committee also coordinates keeping track of items purchased, who purchases them and how much they are purchased for. The chapter treasurer is typically a member of the Auction Committee to assist with the collection of the auction funds. Typically the Scholarship Auction raises between \$10k and \$15k and is conducted on the night prior to the last day of the annual Spring Conference.

Spring Conference Committee (Special)

The Kansas Chapter operates its spring conference on a three year rotation:

- APWA Kansas Chapter & Kansas County Highway Association (KCHA) Joint Conference
- APWA Kansas Chapter Conference
- Mid-America Conference (Kansas, KC Metro, Missouri, Iowa and Nebraska chapters)

The Spring Conference Committee organizes all activities related to the chapter spring conference for both the Joint APWA/KCHA Conference and the Kansas Chapter only conference.

Duties of the conference committee include:

- Reserving facility to host conference and arranging for hotel accommodations
- Arranging agenda including speaking topics and speakers
- Providing space and accommodations for vendors
- Food and beverage for conference
- Registration information and notification to membership
- Speaker Gifts and Door Prizes
- Coordination with Chapter Awards
- Coordination with Scholarship Auction Committee
- Coordination with Scholarship Golf Committee

Members of the Spring Conference Committee should include:

- Member with prior experience to serve as chair
- Member from the city hosting the conference
- Member from the city hosting the next chapter conference
- Chair of the Scholarship Auction Committee
- Chair of the Scholarship Golf Committee

The Spring Conference Committee should assist in making recommendations to the Executive Committee on future conference locations.

Scholarship Golf Committee (Special)

The Golf Tournament Committee plans and executes an annual golf tournament whose proceeds are directed toward the scholarship fund. The golf tournament is held the first day of the Spring Conference (Wednesday) in the host city. The committee is responsible for reserving the golf course, soliciting sponsorships and running the tournament.

Registration fees are variable depending on the location but typically around \$100/person with lunch provided.

Typical Golf Sponsorships available are:

Hole Sponsor (\$150/each) - 18 available

Beverage Cart Sponsors (\$1000/each) - 2 available

After party beverage sponsor (\$500/each) - 1 available

Prizes are awarded to flight winners of the golf tournament and all other revenue is contributed to the chapter scholarship fund.

Mid-America Conference Planning Committee (Special)

The Mid-America Conference Planning Committee should include three members to assist in planning the Mid-America conference held every three years. The committee begins meeting in the spring prior to the conference. The committee members are asked to participate in various conference sub-committees.

Road Scholar/LTAP Committee (Special)

The Road Scholar/LTAP Committee is a special committee that includes three members including the Executive Committee position as Director of LTAP.

The Kansas Local Technical Assistance Program (LTAP) promotes safe, efficient, environmentally sound transportation systems by improving skills and knowledge of local transportation providers through training, technical assistance, and technology transfer. LTAP services include a quarterly newsletter, regular training, lending library, and technical assistance.

The committee is a liaison to the board for the Kansas Road Scholar Program which is a training recognition program that increases knowledge of road maintenance procedures and improves technical, supervisory, and managerial skills. The program is aimed at road workers, supervisors, and those who manage public works operations. The Kansas Road Scholar Program is sponsored by Kansas LTAP, APWA, KDOT, the Kansas Association of Counties and Kansas County Highway Association. The committee provides information to the Executive Committee on

recognizing individuals that complete the program.

Snow Roadeo Committee (Special)

The Snow Roadeo Committee organizes the annual Snow Roadeo competition, a one day event held in late summer/early fall. The competition includes events that simulate snow and ice control operations including: motor grader, front end loader, and snow plow. Prizes are awarded to the winners and recognized at the annual chapter meeting and in the newsletter. Host cities from the past include Salina, Wichita, Manhattan and Junction City. The committee also obtains support from vendors to provide equipment.

Chapter History

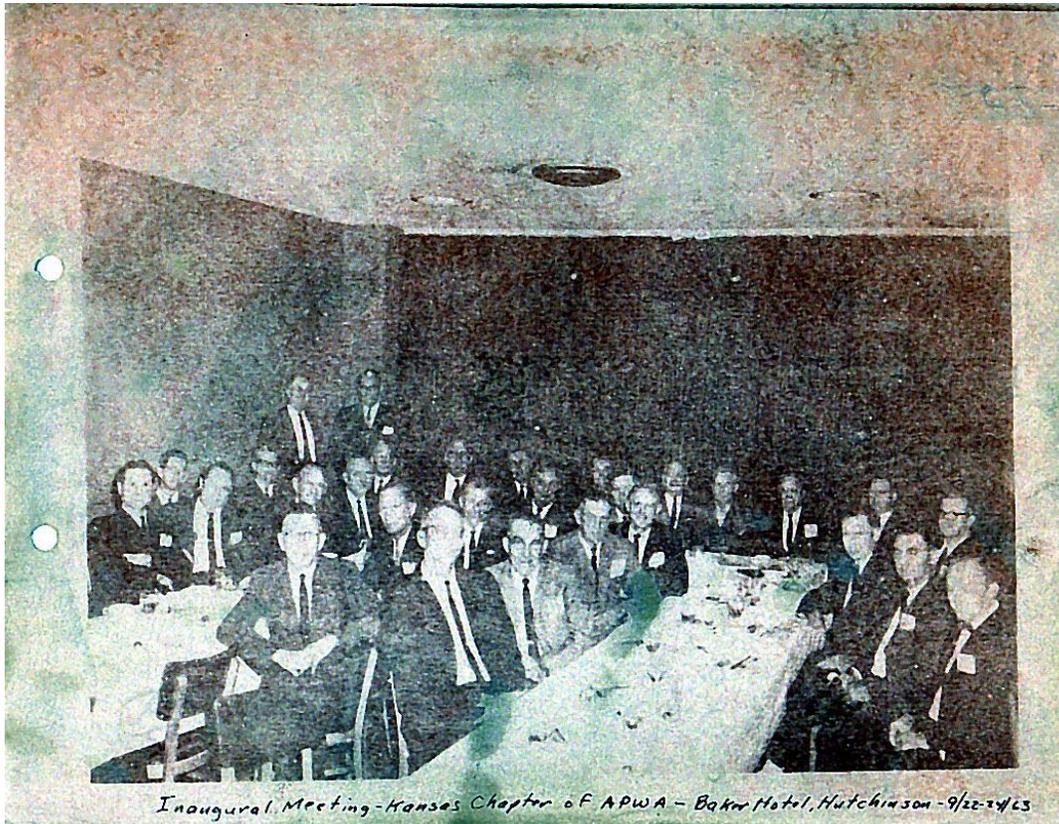
(Compiled by Jerry E. Petty, PE
WITH THE HELP OF DOZENS OF OTHERS)

Chapter 1. In the Beginning

The Kansas Chapter of APWA covers the entire State of Kansas, less the eastern counties of Leavenworth, Wyandotte, and Johnson. Those counties, together with some from Missouri, form what is known as the KC Metro Chapter.

The Chapter was officially recognized by APWA on August 9, 1963, after a 10-year effort by public officials in Kansas. Steve Webb volunteered to be the Chapter Historian in 1985. In 1988 he authored a tri-fold brochure entitled *In the Beginning*, and presented it at the Spring Conference in honor of the Chapter's 25th anniversary. A copy of that original brochure is reproduced in the appendix.

Hutchinson, Kansas was the site of the first Chapter meeting, more particularly at the Baker Hotel, on September 24, 1963. It was held in conjunction with the Kansas League of Municipalities.



Chapter 2. Administrative Actions

As is evidenced by the comments in the publication *In the Beginning*, change was never easy. The Chapter's roots began with the organization known as the Kansas Association of City Engineers. That was later changed to Kansas Association of Municipal Engineers (KAME). It is believed the organization was originally formed in the 1930's or 1940's. It consisted of city engineers and associates from across Kansas, created to unify the voices of those professionals that were licensed engineers and working for public agencies. As communities grew, and responsibilities broadened, officials that were not licensed engineers sought out organizations that could serve their continuing education needs. "Public Works" wasn't a much used term in those days, but was gaining in notoriety. The struggle to create the Chapter is noted in the aforementioned *In the Beginning*.

It is presumed that even in the beginning (1963) most members of KAME became members of the Kansas Chapter of APWA as well. It is documented that in 1971 the governing boards of both organizations agreed to meet and "discuss the possibility of combining APWA and KAME". In his memo dated August 13, 1971 L. R. (Leonard) Hoover, Secretary/Treasurer of KAME states "It was felt that there was more strength in APWA and considerable overlap of membership (16 of the 26 members of KAME) are presently members of APWA...". In 1971 the Kansas Chapter of APWA had 103 members. Those 2 groups met on September 28, 1971, and the minutes indicate "There was lengthy discussion of the problems of attempting this cooperative merger". After that, no significant efforts related to this subject are recorded until 1978.

The minutes of the November 1, 1978 meeting for the Chapter Executive Committee reflect a renewed interest in doing something relative to the 2 organizations. It was again pointed out that many individuals were members of both. Continued discussions led to a memo dated July 16, 1979 by Jerry Petty, President of KAME, and sent to all members of KAME. The memo polled the members asking if they wished to abolish KAME. A majority of them indicated they did, and after much paperwork and discussion, KAME ceased to exist on April 25, 1980. In order to maintain an identity for the professional engineer, and within the framework of National APWA at the time, an Institute for Municipal Engineering was recognized. That Institute, within the Chapter structure was to carry the responsibilities of 1) assisting with preparing the program and presiding at appropriate sessions of the Annual Kansas Transportation Engineering Conference, 2) helping prepare the Annual Scholar Concrete Conference, and 3) helping prepare the program and preside over the appropriate sessions of the Annual City Conference with the League of Kansas Municipalities.

The Chapter has grown and continues to become stronger, and is the primary voice for public works officials in Kansas. There never have been any paid employees of the Chapter. All functions have been, and continue to be performed by volunteers.

The Chapter's membership is a mix of employees from public agencies, private consultants, and vendors representing the full spectrum of equipment, supplies, and services necessary to perform in the public works arena. The Chapter's leadership has traditionally been chosen from all those employment backgrounds, and thus has enjoyed a broad representation throughout the years.

Chapter 3. Kansas Chapter Leaders

Year	President	Past President	Vice President	Secretary/ Treasurer		Director	Director	Director	Director		League Rep.	Delegate	Alternate Delegate
1963	Charles Wright, Jr.	N/A	Chester L. Goble Hutchinson	William E. Harris		Robert H. Hess	George L. Williams Lawrence	Virgil Holdredge	Herb Callon Great Bend				
1964	Chester L. Goble Hutchinson	Charles Wright, Jr. Topeka	William E. Harris Salina	Bob M. Pollom Topeka		Robert H. Hess	George L. Williams Lawrence	George Holcomb	Lein Martindale			Harold F. Harper	
1965	William E. Harris Salina	Chester L. Goble Hutchinson	Bob M. Pollom Topeka	Dale Garst Wichita								Harold F. Harper	
1966	Bob M. Pollom Topeka	William E. Harris Salina	Lein Martindale El Dorado	Bernard A Williams								Harold F. Harper	
1967	Bob M. Pollom Topeka	Bob M. Pollom Topeka	Lein Martindale El Dorado	Bernard A Williams								Harold F. Harper	
1968	Lein Martindale El Dorado	Bob M. Pollom Topeka	Bernard A Williams	Lee Stolfus Emporia								William E. Harris	
1969	Bernard A Williams	Lein Martindale El Dorado	Lee Stolfus Emporia	Philip W. Slage Topeka		Robert H. Hess	Walter L. Matthews	Oral Taylor El Dorado	Ray Bruggeman			William E. Harris	
1970	Lee Stolfus Emporia	Bernard A Williams Hornes	Ray Bruggeman Wichita	Philip W. Slage Topeka		George L. Williams	Walter L. Matthews	Oral Taylor El Dorado	Robert O.			William E. Harris	
1971	Ray Bruggeman Wichita	Lee Stolfus Emporia	Oral Taylor El Dorado	Philip W. Slage Topeka		Dean L. Boyer Salina	George L. Williams Lawrence	W. A. Shepard	Charles B. West			William E. Harris	
1972	Oral Taylor El Dorado	Ray Bruggeman Wichita	Dean L. Boyer Salina	Don L. Habermehl		Charles Stacy McPherson	R. G. Van Gundy & Assoc	W. A. Shepard	Charles B. West			George L. Williams	
1973	Dean L. Boyer Salina	Oral Taylor El Dorado	Leonard Hoover Lawrence	Don L. Habermehl				W. A. Shepard	Charles Stacy McPherson			George L. Williams	
1974	Leonard Hoover Lawrence	Dean L. Boyer Salina	Phil Piatt Topeka	Don L. Habermehl		Charlie Campbell	Eugene G. Fey Wichita	W. A. Shepard	Charles Stacy McPherson			George L. Williams	
1975	Don L. Habermehl Wichita	Leonard Hoover Lawrence	Charlie Campbell Topeka	Eugene G. Fey Wichita		James L. Chaffee			Charles Stacy McPherson			George L. Williams	
1976	Don L. Habermehl Wichita	Don L. Habermehl Wichita	James L. Chaffee Manhattan	Eugene G. Fey Wichita		Deney J. Geist	Frank Mabry El Dorado	Bernard A Williams	Charles Stacy McPherson			George L. Williams	
1977	James L. Chaffee Manhattan	Don L. Habermehl Wichita	Eugene G. Geist Junction City	Eugene G. Fey Wichita		Frank Mabry El Dorado	Bernard A Williams Hutchinson	Kay Bloom Bucher Willis	Mike Novak Emporia			George L. Williams	
1978	Leonard Hoover Lawrence	Vacant	Frank Mabry El Dorado	Mike Novak Emporia		Don Munsell Hutchinson	Kay Bloom Bucher	Ken Augustine	Bill Sheahan			George L. Williams	
1979	Frank Mabry El Dorado	Leonard Hoover Lawrence	Kay Bloom Bucher Willis	Mike Novak Emporia		Don Munsell Hutchinson	Vacant	Ken Augustine	Vacant			George L. Williams	
1980	Kay Bloom Bucher Willis	Frank Mabry El Dorado	Don Munsell Hutchinson	Mike Novak Emporia		Rich Henderson	Vacant	Ken Augustine	Jerry E. Petty Manhattan			George L. Williams	
1981	Bruce K. McCallum	Kay Bloom Bucher Willis	Rich Henderson Dodge City	Mike Novak Emporia		Earl Honigs Topeka	Charlie Campbell Highway Asphalt	Bruce Rensberg	Jerry E. Petty Manhattan			George L. Williams	
1982	Bruce K. McCallum	Bruce K. McCallum Manhattan	Earl Honigs Topeka	Ted K.		David Stowe Wichita	Charlie Campbell Highway Asphalt	Steve Webb El Dorado	Jerry E. Petty Manhattan			Kay Bloom Bucher Willis	
1983	Earl Honigs Topeka	Bruce K. McCallum Manhattan	Jerry E. Petty Manhattan	Charlie Campbell		David Stowe Wichita	Steve Webb El Dorado	Lee Stolfus Emporia	Bob Dark Lawrence			Kay Bloom Bucher Willis	
1984	Jerry E. Petty Manhattan	Earl Honigs Topeka	Bob Dark Lawrence	Steve Webb El Dorado		David Stowe Wichita	Lee Stolfus Emporia	Dennis Clennan	Hal Leedom Dodge City	Charles Stacy IME Rep.		Kay Bloom Bucher Willis	
1985	Bob Dark Lawrence	Jerry E. Petty Manhattan	Dennis Clennan Hutchinson	Steve Webb El Dorado		Tom Neal Junction City	Hal Leedom Dodge City	Don Hoff Salina	Bob Loveland Wichita	Bud Smallwood IME Rep		Kay Bloom Bucher Willis	
1986	Dennis Clennan Hutchinson	Bob Dark Lawrence	Hal Leedom Dodge City	Tom Neal Junction City		Steve Webb El Dorado	Steve Webb Salina	Charlie Campbell	George L. Williams	Bud Smallwood IME Rep		Jerry E. Petty Manhattan	
1987	Hal Leedom Dodge City	Dennis Clennan Hutchinson	George L. Williams	Tom Neal Junction City		Steve Webb El Dorado	Don Hoff Salina	Chuck Williams	Larry Mangan Wellington	Bud Smallwood IME Rep		Jerry E. Petty Manhattan	
1988	George L. Williams	Hal Leedom Dodge City	Steve Webb El Dorado	Tom Neal Junction City		Bruce Rensberg	Jim Zimmerman	Chuck Williams	Larry Mangan Wellington	Terese Gardner Lawrence		Jerry E. Petty Manhattan	
1989	Chuck Williams Manhattan	George L. Williams Lawrence	Tom Neal Junction City	Don Hoff Salina		Bruce Rensberg	Jim Zimmerman	Larry Emig	Larry Mangan Wellington	Terese Gardner Lawrence		Jerry E. Petty Manhattan	
1990	Tom Neal Junction City	Chuck Williams Manhattan	Bruce Rensberg El Dorado	Don Hoff Salina		Steve Lackey Wichita	John Akers Dodge City	Larry Emig	Larry Mangan Wellington	Terese Gardner Lawrence		Jerry E. Petty Manhattan	

Year	President	Past President	Vice President	Secretary	Treasurer	Director	Director	Director	Director	Director	League Rep.	Delegate	Alternate Delegate
1991	Bruce Remsberg El Dorado	Tom Neal Junction City	Terese Gorman Lawrence	Don Hoff Salina		Steve Lackey Wichita	John Akers Dodge City	Larry Emig KDOT	Bill Armstrong Bucher, Willis		Mike Novak Emporia	Jerry E. Petty Manhattan	
1992	Terese Gorman Lawrence	Bruce Remsberg El Dorado	John Akers Dodge City	Chuck Williams Manhattan			Larry D. Henry Wichita	Larry Emig KDOT	Bill Armstrong Bucher, Willis		Shawn R. O'Leary Salina	Jerry E. Petty Manhattan	
1993	Terese Gorman Lawrence	Terese Gorman Lawrence	Mike Novak Emporia	Shawn R. O'Leary	Bill Armstrong	Vacant	Larry D. Henry Wichita	Andy Haney Ottawa	Mel Ferguson McPherson		Dennis Clennan Hutchinson	Chuck Williams	
1994	Shawn R. O'Leary Salina	Terese Gorman Lawrence	Andy Haney Ottawa		Bill Armstrong	Larry Emig KDOT	Larry D. Henry Wichita	Andy Haney Ottawa	Mel Ferguson McPherson		Dennis Clennan Hutchinson	Chuck Williams	
1995	Andy Haney Ottawa	Shawn R. O'Leary Salina	Larry D. Henry Wichita	Mike Fraser Salina	Bill Armstrong	Larry Emig KDOT	Larry D. Henry Wichita	Wendell Bates	Chris Carrier Dodge City		Jack D. Messer Manhattan	Chuck Williams	
1996	Larry D. Henry Wichita	Andy Haney Ottawa	Larry Mangan Wellington	Mike Fraser Salina	Kenzil Lynn Bucher,	Larry Emig KDOT	Rodger Young McPherson Co.	Wendell Bates	Chris Carrier Dodge City		Jack D. Messer Manhattan	Shawn R. O'Leary	
1997	Larry Mangan Wellington	Larry D. Henry Wichita	Rodger Young McPherson Co.	Mike Fraser Salina	Kenzil Lynn Bucher,	Larry Emig KDOT	Mike Hampel Wichita	Wendell Bates	Tammy Bannister		Jack D. Messer Manhattan	Shawn R. O'Leary	
1998	Jack D. Messer Manhattan	Larry Mangan Wellington	Wendell Bates Hutchinson	Mike Fraser Salina	Kenzil Lynn Bucher,	Larry Emig KDOT	Mike Hampel Wichita	Brenda Cary Hays	Tammy Bannister		Mike McGee Topeka	Shawn R. O'Leary	
1999	Wendell Bates Hutchinson	Jack D. Messer Manhattan	Mike Fraser Salina	Mike Hampel Wichita	Kenzil Lynn Bucher,	Larry Emig KDOT	Sam Curran Garden City	Brenda	Tammy Bannister	Chuck Soules Lawrence	Mike McGee Topeka	Shawn R. O'Leary	
2000	Mike Fraser Salina	Wendell Bates Hutchinson	Tammy Bennett Lawrence	Brenda Cary Hays	Kenzil Lynn Bucher,	Larry Emig KDOT	Tony DeCicco Wichita	Charles Soules	Sam Curran Garden City	Jeri Meyer Wilson & Co.	Mike McGee Topeka	Shawn O'Leary	
2001	Tammy Bennett Lawrence	Mike Fraser Salina	Brenda Herrman Hays	Charles Soules Lawrence	Kenzil Lynn Bucher,	Larry Emig KDOT	Tony DeCicco Wichita	Suzanne Loomis	Sam Curran Garden City	Jeri Meyer Wilson & Co.	Tim Green Topeka	Shawn O'Leary	
2002	Brenda Herrman Hays	Tammy Bennett Lawrence	Charles Soules Lawrence	Suzanne Loomis	Kenzil Lynn Bucher,	Larry Emig KDOT	Tony DeCicco Wichita	Scott Crain Manhattan	Russ Tomevi Winfield	Jeri Meyer Wilson & Co.	Tim Green Topeka	Andy Haney Ottawa	
2003	Charles Soules Lawrence	Brenda Herrman Hays	Suzanne Loomis Newton	Jeri Meyer Wilson &	Kenzil Lynn Bucher,	Larry Emig KDOT	Tony DeCicco Wichita	Joe Finley Dodge City	Dan Harden BG	Russ Tomevi Winfield	Tim Green Topeka	Andy Haney Ottawa	
2004	Suzanne Loomis Newton	Charles Soules Wilson &	Jeri Meyer Wilson &	Kenzil Lynn Bucher, Willis	Tammy Bennett	Larry Emig KDOT	Tony DeCicco Wichita	Joe Finley Dodge City	Dan Harden BG	Russ Tomevi Winfield	Jeff Hunt Topeka	Andy Haney Ottawa	
2005	Suzanne Loomis Newton	Suzanne Loomis Newton	Kenzil Lynn Bucher, Willis &	Rus Tomevi Winfield	Tammy Bennett	Larry Emig KDOT	Tony DeCicco Wichita	Joe Finley Dodge City	Jeffery Hancock	Vacant	Jeff Hunt Topeka	Andy Haney Ottawa	
2006	Kenzil Lynn Bucher, Willis &	Suzanne Loomis Newton	Russ Tomevi Winfield	Jeff Hunt Topeka	Tammy Bennett	Ron Seitz KDOT	Stan Breitenbach Wichita	Joe Finley Dodge City	Jeffery Hancock	Brett Letkowski	Mike McGee Topeka	Andy Haney Ottawa	
2007	Russ Tomevi Winfield	Kenzil Lynn Bucher, Willis &	Jeff Hunt Topeka	Jeffery Hancock	Tammy Bennett	Ron Seitz KDOT	Stan Breitenbach Wichita	Randy Jackson	Ray Slattery Dodge City	Brett Letkowski	Mike McGee Topeka	Andy Haney Ottawa	
2008	Jeff Hunt Topeka	Russ Tomevi Winfield	Jeffery Hancock SMH	Brett Letkowski TranSystems	Tammy Bennett	Stan Breitenbach	Ray Slattery Dodge City	David Johnson	Randy Jackson Newton	Rod Lacy KDOT	Ray Ibarra Veolia Water	Mike McGee Topeka	Brenda Herrman Hays
2009	Jeffery Hancock SMH	Jeff Hunt Topeka	Brett Letkowski TranSystems	David Johnson BWR Corp.	Tammy Bennett	Stan Breitenbach	Gary Baugher, Jr. Arkansas	Dale Houdeshell	Jeremy Jones Wellington	Ron Seitz KDOT	Ray Ibarra Veolia Water	Mike McGee Topeka	Brian Clennan Hutchinson
2010	Brett Letkowski TranSystems	Jeffery Hancock SMH	David Johnson BWR Corp.	Daniel Stack Salina	Russ Tomevi Winfield	Joseph Pajor Wichita	Gary Baugher, Jr. Arkansas	Dale Houdeshell	Jeremy Jones Wellington	Eric Deitcher Topeka	Ray Ibarra Veolia Water	Mike McGee Topeka	Brian Clennan Hutchinson
2011	David Johnson Lochner	Brett Letkowski TranSystems	Daniel Stack Salina	Brian Clennan Hutchinson	Russ Tomevi Winfield	Joseph Pajor Wichita	Robert Winiecke Great Bend	Chuck Bartlett	Karla Waters Wilson & Co.	Eric Deitcher Topeka	Ray Ibarra Veolia Water	Mike McGee Topeka	Kenzil Lynn Lochner
2012	Dan Stack Salina	David Johnson Lochner	Brian Clennan Hutchinson	Ray Ibarra Junction City	Russ Tomevi Winfield	Joseph Pajor Wichita	Robert Winiecke Great Bend	Chuck Bartlett	Karla Waters Wilson & Co.	Eric Deitcher Topeka	David Cronin Lawrence	Mike McGee Topeka	Kenzil Lynn Schwab-Eaton
2013	Brian Clennan Hutchinson	Dan Stack Salina	Ray Ibarra Junction City	Chuck Bartlett Alfred Benesch	Russ Tomevi Winfield	Justin Erickson	Brett Letkowski Transystems	Shawn Mellies	Karla Waters Wilson & Co.	Ron Seitz KDOT	David Cronin Lawrence	Mike McGee Topeka	Kenzil Lynn Schwab-Eaton
2014	Ray Ibarra Junction City	Brian Clennan Hutchinson	Chuck Bartlett Alfred Benesch	David Cronin Lawrence	Russ Tomevi Winfield	Justin Erickson	Brett Letkowski Transystems	Shawn Mellies	Karla Waters Wilson & Co.	Ron Seitz KDOT	Nathan Bergman Bartlett & West	Kenzil Lynn Schwab- Hays	Brenda Herrman Hays
2015	Chuck Bartlett Alfred Benesch	Ray Ibarra Junction City	David Cronin Lawrence	Nathan Mellies Wichita	Russ Tomevi Winfield	Justin Erickson	Brett Letkowski Transystems	Doug Whitacre	Karla Waters Wilson & Co.	Ron Seitz KDOT	Nathan Bergman Bartlett & West	Kenzil Lynn Schwab- Hays	Brenda Herrman Hays
2016	David Cronin Lawrence	Chuck Bartlett Alfred Benesch	Shawn Mellies Wichita	Nathan Bergman Wichita	Russ Tomevi Winfield	Justin Erickson	Brett Letkowski Transystems	John Fulkerson	Karla Waters Wilson & Co.	Ron Seitz KDOT	John Braun Hays	Kenzil Lynn Schwab- Hays	Brenda Herrman Hays
2017	Shawn Mellies Wichita	David Cronin Lawrence	Nathan Bergman Bartlett & West	John Braun Bartlett &	Russ Tomevi Winfield	Richard Buller Hutchinson	Brett Letkowski Transystems	John Fulkerson	Karla Waters Schwab-Eaton	Mike Stringer KDOT	Jason Peek Topeka	Kenzil Lynn Schwab- Hays	Brenda Herrman Hays

Chapter 4. Meeting Schedule & History of Conference Locations

The annual spring meeting is held in a different city each year. The public works leadership from that city “volunteers” to organize the planning committee, prepare the program, and host the meeting. The list of major meetings conducted by the Chapter is included in the appendix. Every third year, beginning in 1983, the annual meeting is held as part of the Mid-America Conference. The Mid-Am is normally held in the Kansas City area, and is co-sponsored by the APWA chapters from Kansas, Nebraska, Iowa, Missouri, and Kansas City Metro. The Kansas Chapter has had a long and cooperative relationship with the Kansas City Metro Chapter, dating back to 1966 when joint meetings were periodically conducted.

In addition to the annual conference of the Chapter, which for many years has been held in the spring of each year, fall meetings were once conducted. The first meeting was in the fall, when the Chapter joined with the League of Kansas Municipalities in its conference. That arrangement continued until about 1995, when the Chapter broke off from the League and began holding its own meeting in a different location, but at the same time, and in the same city as the League to facilitate attendance at both functions for those able and interested in doing so.

KANSAS CHAPTER CONFERENCE LOCATIONS *

<u>Year</u>	<u>Location</u>	<u>Time</u>	<u>Comments</u>
1963	Hutchinson	Sept 24	1st meeting of the Chapter; in conjunction with the KLM
1964	Topeka	Fall	
1965	Hutchinson	Fall	
1966	Lawrence	Spring	Joint meeting with KC Metro
1966	Salina	Fall	
1967	Topeka	Winter	
1968			
1969	Lawrence	Spring	Joint meeting with KC Metro
1969	Emporia	Fall	
1970	Lawrence	Spring	Joint meeting with KC Metro
1970	Wichita	Fall	
1971	Hutchinson	Spring	Some question about this one-- did it happen?
1971	Wichita	Fall	
1972	Hutchinson	Spring	
1973	Salina	Spring	
1974	Topeka	Spring	
1975			
1976	Emporia	Spring	
1977	Salina	Spring	
1978	Hutchinson	Spring	
1979	Emporia	Spring	Golf cost \$5 (Municipal)
1980	Dodge City	Spring	
1981	Manhattan	Spring	Golf cost \$6.70 for green fees & \$10.30 for a cart (Stagg Hill)
1982	Salina	Spring	

KANSAS CHAPTER CONFERENCE LOCATIONS *

<u>Year</u>	<u>Location</u>	<u>Time</u>	<u>Comments</u>
1983	Kansas City	Spring	The first Mid-America Conference
1984	Lawrence	Spring	Golf cost \$10 for green fees & \$6 for a cart (Country Club)
1985			
1986	Kansas City	Spring	Mid-America Conference
1987	Dodge City	Spring	
1988	Hutchinson	Spring	25th Anniversary celebration for Kansas Chapter
1989	Kansas City	Spring	Mid-America Conference
1990	Manhattan	Spring	
1991	Lawrence	Spring	
1992	Kansas City	Spring	Mid-America Conference
1993	Wichita	Spring	
1994	Hutchinson	Spring	
1995	Kansas City	Spring	Mid-America Conference
1996	Salina	Spring	
1997	Manhattan	Spring	
1998	Kansas City	Spring	Mid-America Conference
1999	Salina	Spring	Jt mtg with KCHA; 1st golf tournament for scholarship program
2000	Hays	Spring	First scholarship auction
2001	Columbia	Spring	Mid-America Conference
2002	Salina	Spring	Joint meeting with Kansas County Engineers
2003	Manhattan	Spring	
2004	Overland Park	Spring	Mid-America Conference
2005	Salina	Spring	
2006	Topeka	Spring	
2007	Junction City	Spring	
2008	Overland Park	Spring	Mid-America Conference
2009	Wichita	Spring	Joint meeting with KCHA
2010	Hays	Spring	
2011	Overland Park	Spring	Mid-America Conference
2012	Newton	Spring	Joint meeting with KCHA
2013	Lawrence	Spring	(\$14223 at auction)
2014	Overland Park	Spring	Mid-America Conference
2015	Manhattan	Spring	Joint meeting with KCHA
2016	Newton	Spring	

Chapter 5. Visits by National Officials

The Chapter's banner recognizes visits by the President of the National APWA in these years:

1985-86
1987-88
1990-91
1991-92
1992-93
2004
2008
2013
2015

Chapter 6. Leadership Involvement by Members at the National Level

There are scores of Chapter members that have served the National Association in various roles as members of committees, task forces, and other groups. It would be impossible to correctly identify all those individuals for the past 48 years. Many thanks go out to all of them for their abilities and their willingness to offer their expertise in whatever manner they were asked. In spite of being unable to identify all members of those groups, records are available to identify those that held leadership roles of such groups at the national level, while being members of the Kansas Chapter.

George Williams, long-time Director of Public Works for the City of Lawrence, is the most notable member of the Kansas Chapter. George was one of the charter members of the Chapter, and began immediately in various leadership roles throughout his career. At the national level he served on the Board of Directors as Director of Region VI from 1989 to 1999. While on the national Board he also served as Treasurer from 1996 to 1999. George retired from the City of Lawrence in 2001 with over 40 years of service.

Jerry Petty served the national association as a member of the executive committee of the House of Delegates from 1989 to 1992. He was Chairman of that group in 1992. Jerry also chaired the ACEC/APWA Steering Committee in 2003. Jerry worked in various capacities for the City of Manhattan for over 27 years, leaving that employment as the Director of Public Works in 2002.

Andy Haney, former Director of Public Works from the City of Ottawa, provided leadership expertise to the national association on two occasions. First he was Chairman of the Small Cities and Rural Communities Task Force in 1999. Then he served twice as Chairman of the Small Cities and Rural Communities Forum in 2000 and in 2011.

Brenda Herrman served as Chair of the national Public Works Project of the Year Committee in 2003. She was also the Chair of the Congress Program Review Committee in 2005. Rounding out her national role, Brenda was Chair of the Fleet Services Committee from 2006 to 2008. Brenda retired as Director of Public Works from the City of Hays in 2011.

Daniel Stack was Chairman of the Awards Review Committee from 2006 to 2009. Daniel serves as the City Engineer for the City of Salina.

Chapter 7. National Award Winners

Top Ten Public Works Leaders of the Year

The following individuals have been honored by receiving the award while a member of the Kansas Chapter:

1961	Robert H. Hess, Director of Water & Sewage, City of Wichita
1982	John B. Kemp, Secretary of Transportation, Kansas Dept. of Transportation
1994	Jerry E. Petty, Director of Community Development, City of Manhattan
1999	George J. Williams, Director of Public Works, City of Lawrence
2015	Greg McCaffery, Director of Municipal Services, City of Junction City

Project of the Year

The following communities have been recognized as national winners in the noted categories:

1986	Topeka, Transportation, SW 29 th Street
1987	Wichita, Transportation, Rock Road Improvements
2000	Manhattan, Transportation \$2-\$10 million, Anderson Ave. Corridor Improvements
2000	Wichita, Transportation <\$2 million, Bayley Street Corridor Improvements
2000	Junction City, Historical <\$2 million, Comprehensive Downtown Revitalization
2002	KDOT, Disaster/Emergency <\$2 million, 18 th Street Bridge Expressway (KC)
2005	Topeka, Historical \$2-\$10 million, Union Pacific Depot Renovation
2008	El Dorado, Environmental \$2-\$10 million, Const. Wetlands & Water Reclamation
2008	Greensburg, Disaster/Emergency \$2-\$10 million, Electric Distribution System
2009	Lawrence, Historical <\$5 million, Ohio St. Brick Street Reconstruction

Management Innovation Award

2014	Junction City, Assumption of the Public Works Department
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Greely Award (30 years of service to the same agency) (In recent history National APWA has ceased recognizing this award)

1948 to 1978	Lein Martindale, City of El Dorado
1956 to 1986	Lee Stolfus, City of Emporia
1956 to 1986	Richard Pelton, City of Topeka
1959 to 1989	Alan Shineman, City of Manhattan
1959 to 1989	Robert Dark, City of Lawrence
1960 to 1990	George Pauls, City of Salina
1955 to 2001	George Williams, City of Lawrence

Chapter 8. Chapter Award Winners

George Williams Award for Excellence in Public Works

This award was created by members of the Chapter in 1996, with the first recipient being the person for whom it was named. The purpose for the award is stated, “In recognition of outstanding excellence and dedication in public service through the outstanding achievements and accomplishments of an individual public works official.” The award is not given out every year, and is dependent upon deserving nominations from Chapter members. Winners to date have been:

1996	George Williams, City of Lawrence
1999	Dennis Clennan, City of Hutchinson
2000	Chuck Williams, City of Manhattan
2001	Jerry Petty, City of Manhattan
2002	Tom Neal, City of Junction City
2003	Steve Lackey, City of Wichita
2004	Terese Gorman, City of Lawrence
2006	Andy Haney, City of Ottawa
2008	Suzanne Loomis, City of Newton
2009	Brenda Herrman, City of Hays
2010	Tamara Bennett, City of Lawrence
2013	Mike Frasier, City of Salina
2015	Russ Tomevi, City of Winfield
2016	Larry Mangan, City of Wellington

Excellence in Public Works Operations

1999	City of Salina, Yard Waste Collection, Sanitation Division
2000	City of Topeka, Water Pollution Control Division
2003	City of Dodge City Community Recycling Project
2004	City of Ottawa Sidewalk Improvement Project
2004 (tie)	City of Newton Recycling Project
2006	Kansas Department of Transportation, Local Consultation Process

Excellence in Public Works Field Supervision

1999	James L. Hill, Sanitation Superintendent, City of Salina
2000	Patrick B. Pruitt, City of Wichita
2003	J. R. McMahan II, Miami County
2004	Henry Bostick, Utility Supervisor, City of Manhattan
2005	Mike Cheek, Solid Waste Supervisor, City of Lawrence
2006	Kim Keazer, Street Services Supervisor, City of Newton
2010	Duane Zook, Street Superintendent, City of Salina

Kansas Chapter Contractor of the Year & Project of the Year Awards

Prior to 1995, the Chapter provided two annual Contractor of the Year awards if there were appropriate applications each year. One award went to the contractor and owner/agency for a project under \$1 million, and one went to the same entities for a project over \$1 million. In 1995 the Chapter began providing awards in line with the National APWA guidelines. Over the years both the description and the dollar categories have changed. Winners to date have been:

KANSAS CHAPTER CONTRACTOR OF THE YEAR AWARDS

YEAR	CONTRACTOR OF THE YEAR	PROJECT	CATEGORY	OWNER AGENCY
1979	KOSS Construction	Manhattan Airport	Over \$1 Million	City of Manhattan
1980	R.M. Baril	Swimming Pool Renovation	Under \$1 Million	City of Manhattan
1980	Utility Contractors, Inc.	Main Stormwater Drain #18	Over \$1 Million	City of Wichita
		Reconstruction of Woodlawn,		
1982	Major, Inc.	11th to 14th Street North	Under \$1 Million	City of Wichita
1982	Garney Companies, Inc.	Casement Interceptor Sewer	Over \$1 Million	City of Manhattan
1983	Mid-States Construction Co., Inc.	Main 9, Sanitary Sewer #23	Over \$1 Million	City of Wichita
1983	Walters Construction	Brier Heights Sewer & Water	Under \$1 Million	City of Manhattan
		Community Development		
1984	Larson Construction Co.	Water Mains	Over \$1 Million	City of Manhattan
1984	Wildcat Construction Co., Inc.	Stormwater Sewer #232	Over \$1 Million	City of Wichita
1985	Wildcat Construction Co., Inc.	Stormwater Sewer #237, Phase B	Over \$1 Million	City of Wichita
		Main 14, S. W. Interceptor		
1986	Wildcat Construction Co., Inc.	Sewer	Over \$1 Million	City of Wichita
1986	Ritchie Paving, Inc	Rock Road Paving 13th - 21st	Under \$1 Million	City of Wichita
		Little Kitten Creek, Unit 1, Street Improvements		
1987	Manhattan Trenching		Under \$1 Million	City of Manhattan
1988	Mid-Kansas Construction Co.	Asphalt Street Rejuvenation	Under \$1 Million	City of Wichita
1990	Walters Morgan Const.	Reconstruction of Ft. Riley Blvd.	Under \$1 Million	City of Manhattan
		Central/Meridian/McLean Boulevard Improvements		
1992	Ritchie Paving, Inc.		Under \$1 Million	City of Wichita
		Old Town Parking Lot Improvements		
1993	Cornejo & Sons, Inc.		Under \$1 Million	City of Wichita
	Wildcat Construction Co., Inc./Sherwood Construction Co., Inc.	Six Lane Freeway-Kellogg Avenue		
1993	A Joint Venture		Over \$1 Million	City of Wichita
		Kellogg Ave -Sycamore to Emporia Street		
1994	Martin K. Eby Construction Co., Inc.		Over \$1 Million	City of Wichita



KANSAS CHAPTER PROJECT OF THE YEAR AWARDS

YEAR	PROJECT OF THE YEAR	CATEGORY	CITY	CONTRACTOR
1995	Street Improvement - Main Street	Over \$2 Million - Transportation	City of Wichita	Cornejo & Sons, Inc.
1995	11th Street Bridge over the Little Arkansas River	Under \$2 Million - Structures	City of Wichita	Utility Contractors, Inc.
1995	Kimball & Browning Intersection & Street Improvements	Under \$2 Million - Transportation	City of Manhattan	Manhattan Trenching
1995	Marlatt Trunk Sewer	Under \$2 Million - Environment	City of Manhattan	Walters Morgan
1996	Allen Road Storm Sewer & Street Improvements	Under \$2 Million - Environment	City of Manhattan	Walters Morgan
1996	S. 9th Street & Broadway Corridor	Under \$2 Million - Transportation	City of Salina	APAC-Ks Inc., Shears Div.
1996	31st St. South from K-15 to KTA	Over \$2 Million - Transportation	City of Wichita	Cornejo & Sons, Inc.
1997	John Mack/Northbound Broadway Bridges	Over \$10 Million - Historic Preservation	City of Wichita	Wildcat Construction
1997	Magnolia Rd & I-135 Interchange	\$2 - \$10 M - Transportation	City of Salina	Smokey Hill, LLC
1997	NW Water Transmission Line and Ped Bridge	\$2M-\$10M - Structures	City of Wichita	Wildcat Construction
1997	Candlewood Drive & Gary Avenue Roundabout	Under \$2 Million - Transportation	City of Manhattan	Manhattan Trenching
1998	Lewis Street Bridge Replacement	\$2 - \$10 M - Transportation	City of Wichita	Dondlinger & Sons Construction Company
1999	Comprehensive Downtown Revitalization	Under \$2M - Historic Preservation	City of Junction City	Smokey Hill, LLC
1999	Bayley Street Corridor Improvement	Under \$2M - Transportation	City of Wichita	Cornejo & Sons, Inc.
1999	City Hall Renovation & Expansion	\$2 to \$10 million - Structures	City of Manhattan	McPherson Contractors
1999	Tecumseh Water Pumping Station	Under \$2 Million - Environment	City of Manhattan	Walters-Morgan Const. Inc.
1999	Anderson Ave., 14th St to Sunset	\$2 to \$10 million - Transportation	City of Manhattan	Bayer Const. Co.
2000	S. Ohio Street Corridor	\$2 to \$10 million - Transportation	City of Salina	APAC-Ks, Inc. Shears Div.
2000	Combined Public Works Facility	\$2 to \$10 Million - Structures	City of Hutchinson	E. W. Johnson, Inc.

KANSAS CHAPTER PROJECT OF THE YEAR AWARDS

YEAR	PROJECT OF THE YEAR	CATEGORY	CITY	CONTRACTOR
2000	Hays Aquatic Park	\$2 to \$10 million- Historic Preservation	City of Hays	Commercial Builders Associated Pool Builders
2000	Salina Water Treatment Plant	\$2 to \$10 Million - Environment	City of Salina	Walters-Morgan Const. Inc.
2000	South Ohio Street Corridor Imps.	\$2 to \$10 million- Transportation	City of Salina	APAC-Ks Inc., Shears Div.
2000	23 Str. & Massachusetts Ave.	Under \$2 Million- Transportation	City of Lawrence	LRM Ind, Inc.
2000	Bucyrus Sewer	Under \$2 Million - Environment	Miami County	Cutting Edge Excavating & Trucking
2000	Kellogg/Oliver Interchange	Over \$10M - Transportation	City of Wichita	Wildcat Construction Co., Inc.
2000	College Hill Swimming Pool	Under \$2M -Historic Preservation	City of Wichita	Caro Construction
2003	Marymount Road Reconstruction	Under \$2 Million- Transportation	City of Salina	APAC-Ks Inc., Shears Div.
2003	S. 9th Street, Phase III	\$2M - \$10 M- Transportation	City of Salina	Smokey Hill, LLC
2004	Gage Park Mini Train Depot	Under \$2 Million - Structures	City of Topeka	
2004	US 281 Geometric Improvements	Under \$2 Million- Transportation	City of Osborne	
2004	Bliss Street Drainage Imps.	\$2M - \$10 M- Transportation	City of Winfield	
2004	Water Treatment Plant Imps.	\$2 to \$10 Million - Environment	City of Salina	
2004	Cowskin Creek Water Quality Reclamation Facility	Over \$10 Million - Environment	City of Wichita	
2004	Tuttle Creek Blvd - Drainage Channel and Beautification Improvements	Under \$2 Million - Environment	City of Manhattan	R.M. Baril
2005	Barker Ave, 16th to 22nd; 17th & New Hampshire Roundabout; Ped Imps.	Under \$2 Million- Transportation	City of Lawrence	
2005	10th Street, Sanitary Sewer Rehab	Under \$2 Million - Environment	City of Newton	
2005	Jamestown Comprehensive Dev.	Under \$2 Million - Disaster Repair	City of Jamestown	
2005	Quincy Str. Station Bus Trans. Facility	\$2 to \$10 Million - Structures	City of Topeka	

KANSAS CHAPTER PROJECT OF THE YEAR AWARDS

YEAR	PROJECT OF THE YEAR	CATEGORY	CITY	CONTRACTOR
2005	Wastewater Treatment Facility	\$2 to \$10 Million - Environment	City of Hutchinson	
2005	UP Depot Renovation	\$2M - \$10M Historic Preservation	City of Topeka	
2005	Wastewater Treatment Facility	Over \$10 Million - Environment	City of Ottawa	
2005	Hoover Road & Stormwater Improvements	\$2M - \$10 M- Transportation	City of Wichita	Ritchie Paving
2006	I-70 & Washington Street Roundabout	Under \$2 Million- Transportation	City of Junction City	Pavers, Inc.
2006	Water Treatment Facility	Under \$2 Million - Environment	City of Council Grove	CAS Construction, Inc.
2006	Sand Creek Station Golf Course	\$2 to \$10 Million - Structures	City of Newton	Wadsworth Golf, Inc.
2006	Wanamaker Rd. 37 Str. To 41st Str.	\$2M - \$10 M- Transportation	Shawnee County	Simpson & Assoc.
2006	Ft. Scott Water Treatment Facility	\$2 to \$10 Million - Environment	City of Ft. Scott	Utility Contractors, Inc.
2006	Municipal Swimming Pool Imps.	Under \$2 Million - Structures	City of Ottawa	Loyd Builders & J & M Contracting
2007	N. Ohio Railroad Overpass	Over \$10M - Transportation	City of Salina	King Construction
2009	Wichita Central Corridor Railroad Grade Separation	Over \$75 Million - Transportation	City of Wichita	Dondlinger & Sons
2010	Downtown Watermain Replacements	Under \$5 Million - Environment	City of Emporia	Mies Const. Co.
2010	Sports Complex	\$5 to \$25 Million - Structures	Shawnee County	P.A. Green Const.
2010	Wastewater Treatment Plant	\$5 to \$25 Million - Environment	City of Wellington	CAS Construction
2010	Mainstreet Improvements	Under \$5 Million- Transportation	City of Fowler	APAC
2010	Rehabilitation of Bowersox Dam	Under \$5 Million - Structures	City of Lawrence	LG Barkus

Chapter 9. Scholarship Program

The Chapter's scholarship program had modest roots, and took several years to grow and become healthy. However, thanks to many, many APWA members the program is now very successful. Those members have contributed their time, talents, and money to make it work.

Even though there had to be numerous discussions at both formal and informal gatherings of Chapter members, the first recorded evidence of action by the Chapter appears as a Memo of Understanding between the Chapter and the Kansas State University Foundation. A copy of that document appears in the appendix. It was dated May 13, 1987, and the signing was attended by Hal Leedom and Jerry Petty as representatives of the Chapter. That year Hal was President and Jerry was the Chapter representative to the House of Delegates. One week later the minutes of the Executive Committee indicated approval to award the very first scholarship of \$500.

Larry Emig, retired from KDOT, became involved at the request of Hal Leedom in 1989. The Chapter needed representation from KDOT, and Larry was involved with other organizations regarding scholarship programs and therefore provided some experience that most Chapter members didn't have. Terese Gorman, while working for Lawrence, was also involved at this time. Larry writes that he was asked to be on the scholarship committee and that, "there was a previous scholarship program in existence. We met several times..., but seems the program fizzled due to lack of funds sometime in the mid 90's." Little information is available regarding the program in the early 1990's.

Larry Emig goes on to say, "in 1998...Tom Mulinazzi (professor at KU) mentioned to me the need for a non-conventional engineering scholarship program. Students that when graduated could become good engineers for counties and cities. These were students that may have started school and quit, then went back after they grew up and became serious about getting an engineering degree."

It seems 1998 was the year the Chapter really got serious about the scholarship program. Several steps were taken to assure adequate funding for the future. The first was action by the Executive Committee, under the Presidential leadership of Jack Messer from Manhattan, to devote all of the net proceeds from the annual golf tournament to the scholarship fund. Steve Webb, formally of the City of El Dorado, but then with JBM & Associates, volunteered to organize and promote the annual tournament. The first event, entirely devoted to scholarships, was held at Salina in 1999 and netted approximately \$2000. Steve did a great job until work took him out of state in about 2002. John Rathbun, with Cutler Repaving in Lawrence, agreed to take over. John affectionately tells the story of Steve carefully instructing him "not to screw it up". Since then John and Steve Lackey, retired Director of Public Works from Wichita, have organized the golf event and made it an annual highlight for the Chapter. It continues to provide several thousand dollars to the scholarship fund each year.

The second action of 1998 stemmed from a conversation that included Larry Emig and Roger Young of McPherson County. Roger shared past experience in Colorado where a similar program was supported by an auction each year. That led to another gathering at the annual KSU Transportation Engineering Conference involving those two individuals, Terese Gorman, Tom Mulinazzi and Andy Haney, the Director of Public Works at Ottawa. The next step was appointing a formal scholarship committee that included Larry, Tom, Andy, Terese, Kenzil Lynn (BWR Corporation), John Rathbun (Cutler Repaving), Jim Ramsay, Jack Messer (Manhattan), and Gene Russell (KSU). Andy agreed to be the organizer of

the first auction, and he held that position, with much distinction, until 2007. The first auction was held at the spring meeting in Hays in 2000, with Tom Mulinazzi serving as the auctioneer. Auction items were donated by generous members, their companies, vendors, and community businesses. Thanks to Andy's leadership and a number of volunteers, the auction was a hit with the membership and a huge financial success, netting approximately \$5300. In Andy's own words, "the real heroes of the event are those that donate, and then bid on, the auction items".

The second auction was held in Salina in 2002 because the spring meeting in 2001 was the Mid-Am Conference in Kansas City. This Salina gathering was a joint meeting with the Kansas County Engineers Association, and concentrated an exciting, and relatively large group of people, that in turn fueled the auction atmosphere. In addition, James Rice from Miami County, who was also a REAL auctioneer, agreed to serve in that role. James' enthusiasm sparked some bidding wars that netted significantly higher dollars the second year. As of this writing James continues to serve in that capacity, and deserves a lot of credit for making the auctions successful. This second auction saw the addition of more members to the organization committee. They included Cecil Kingsley (BG Consultants), Ed Sexe (Cretex), Jeff Hancock (City of Manhattan at that time; SMH Consultants now), and Bob Smith (KSU). In subsequent years, many, many individuals have volunteered their time to help make this event a successful one every time it is held.

Larry writes, "It was for the second auction that the goal of \$80,000 was set and shared with members." This goal was met in 2009.

From Fall 1999 to Spring 2006 scholarships were awarded in the amount of \$1,000 per school year to one student at both KU and KSU. In the summer of 2006, the Scholarship Committee determined it would be beneficial to the students and financially feasible for the Kansas Section to increase the amount of the scholarships due to the escalating cost of college tuition and books. As a result beginning in the fall of 2006, scholarships at KU and KSU were each increased to \$2,000 per school year. In 2014, with the current funding available exceeding the original goal of the program, the Scholarship Committee recommended and the board approved offering up to two scholarships of \$2,000 each for both KU and KSU.

The recipients of the scholarship funds have been:

<u>School Year</u>	<u>Name</u>	<u>University</u>	<u>Amount (\$)</u>	<u>Home Town</u>
1999-2000	Andrew Morrow	KU	1,000	Eudora, KS
1999-2000	Brian Austin	KSU	1,000	Manhattan, KS
2000-2001	Jennifer Distlehorst	KU	1,000	Lawrence, KS
2000-2001	Wayne E. Nelson	KSU	1,000	Manhattan, KS
2001-2002	Timothy E. Lietzen	KU	1,000	Kansas City, KS
Fall 2001	Justin Mader	KSU	500	(western KS)
Spring 2002	Tricia L. Petr	KSU	500	Blue Rapids, KS
2002-2003	Bradley M. Johnson	KU	1,000	Chapman, KS
2002-2003	Jennifer Hancock	KSU	1,000	Manhattan, KS
Fall 2003	Aaron Schwerman	KU	500	Beloit, KS
Spring 2004	David Lady	KU	500	Abilene, KS
2003-2004	Kelly Blackwell	KSU	1,000	Kansas City, KS



Fall 2004	David Lady	KU	500	Abilene, KS
Spring 2005	Tony W. Shaw	KU	500	Lawrence, KS
2004-2005	Stephen Mazouch	KSU	1,000	Great Bend, KS
2005-2006	Charles Woods	KU	1,000	Lawrence, KS
2005-2006	Scott Moeder	KSU	1,000	Oakley, KS
2006-2007	Philip Brown	KU	2,000	Kansas City, KS
2006-2007	Ryan Williams	KSU	2,000	Manhattan, KS
2007-2008	Colby Farlow	KU	2,000	Tecumseh, KS
Fall 2007	Ryan Williams	KSU	1,000	Manhattan, KS
Spring 2008	Ross Davenport	KSU	1,000	Manhattan, KS
2008-2009	Becky Anderson	KU	2,000	Lecompton, KS
2008-2009	Stephen Austin	KSU	2,000	St. Mary's, KS
2009-2010	Micah Pattison	KU	2,000	Tonganoxie, KS
2009-2010	Stephen Austin	KSU	2,000	St. Mary's, KS
2010-2011	Aaron Boehmler	KU	2,000	Bentonville, Arkansas
Fall 2010	Laura White	KSU	1,000	Overland Park, KS
Fall 2010	Wesley Nyberg	KSU	1,000	El Dorado, KS
2011-2012	Brandon Kemp	KU	2,000	Clearwater, KS
2011-2012	Tanner Yost	KSU	2,000	Minneola, KS
2012-2013	Jeremy Boeger	KU	2,000	Overland Park, KS
2012-2013	Dillon Cowing	KSU	2,000	Clay Center, KS
Fall 2013	Jeremy Harter	KSU	1,000	Colby, KS
2013-2014	Jeremy Boeger	KU	2,000	Lawrence, KS
Spring 2014	Clare Drilling	KSU	1,000	Olathe, KS
Fall 2014	Zachary Olson	KU	1,000	Ellsworth, KS
2014-2015	Austin Jueneman	KSU	2,000	Hanover, KS
2014-2015	Clare Drilling	KSU	2,000	Olathe, KS
2014-2015	Michael Kopper	KU	2,000	Wichita, KS
Spring 2015	Tom Vance	KU	1,000	Overland Park, KS
2015-2016	Michael Kopper	KU	2,000	Wichita, KS
2015-2016	Logan Bannister	KU	2,000	Lawrence, KS
2015-2016	Austin Jueneman	KSU	2,000	Hanover, KS
2015-2016	Chad Olney	KSU	2,000	Winfield, KS
2016-2017	Reid Poff	KU	2,000	Leavenworth, KS
2016-2017	Delaney Snyder	KU	2,000	Lawrence, KS
2016-2017	Chad Olney	KSU	2,000	Winfield, KS

48 total APWA Scholarship funds given to date: \$68,000

On June 8, 2011, at a golf fund raising event held at Colbert Hills in Manhattan, the Chapter announced a name for the scholarship that goes to the KSU student each year. It is now known as the Kansas Chapter of APWA – Steve Webb Memorial Scholarship.

Since 2009, Jeff Hancock has accepted the role of auction organizer. He is supported by a large group of Chapter members each year. And fortunately, the vendors and other contributing individuals continue to be generous.



Chapter 10. Other Successful Programs of Note

Roundtable Discussions

For many years the Chapter has provided members the opportunity to participate in what are called Roundtable Discussions. These are scheduled, advertised, informal gatherings that are moved around the state to different cities. Usually the topics vary, but always include issues of importance to most members. Many of the attendees are mid-level managers and supervisors that rarely get the opportunity to take part in continuing education events. The informal nature of the discussions allows candid exchange of ideas and lively conversation. Moving the locations allows for shorter travel for those in remote corners of the state.

Moving the scheduled Executive Committee meetings around the state

For most of its existence, and certainly for over 30 years, the Chapter has held its executive committee meetings in various cities across the state. This spreads out the requirement for long travel to participate in those meetings, and tends to encourage members from the far reaches of Kansas to become involved.

Snow Roadeo

In 2000 the Chapter began hosting and promoting an annual Snow Roadeo. With significant and absolutely necessary support from the many vendors of equipment in the State of Kansas, the event attracts about 60 participants each year. They engage in friendly competition that simulates snow and ice control operations. Categories usually include motor grader, snow plow, and front end loader challenges. Prizes are awarded to the winners, and the individuals are recognized at the next annual Chapter meeting and in the newsletter. The site of the event has moved around the State, much like other functions to maximize exposure and attract participants from throughout the Chapter. Host cities from the past include Salina, Wichita, Manhattan, and Junction City.

Appendix A) Kansas Chapter By Laws

**AMERICAN PUBLIC WORKS
ASSOCIATION KANSAS CHAPTER
BYLAWS**

ARTICLE I - NAME AND JURISDICTION

The name of the organization shall be the Kansas Chapter, hereinafter called the Chapter, of the American Public Works Association, hereinafter called APWA. The territory included within the jurisdiction of this Chapter shall be the entire State of Kansas, with the exception of Johnson, Leavenworth, and Wyandotte Counties.

ARTICLE II – MISSION AND PURPOSE

SECTION 1. The purposes of this Chapter are to cause and share with our community, the advancement of the theory and practice of the design, construction, maintenance, administration and operation of public works facilities and services; the dissemination of information and experiences; the promotion of improved practices in public works administration; the expectation that all member public works officials will adhere to high professional and ethical standards; and the professional and social improvement of its members, as set forth in the "Rules Governing Chapters of the American Public Works Association."

SECTION 2. The Chapter shall engage in a program of activities designed to further the purposes of APWA within its jurisdiction including, but not limited to, the scheduling of regular meetings of its membership.

SECTION 3. The Chapter is not organized for profit, and earnings shall not directly benefit any Chapter member or Officer except as compensation for services rendered or for reimbursement of necessary expenses actually incurred.

ARTICLE III – MEMBERSHIP

SECTION 1. Members of APWA residing in the Kansas Chapter territory specified in Article I, Section 1, shall be members of the Chapter and shall hold the same type of membership in the Chapter that they hold in APWA. Members of APWA residing outside the Kansas Chapter territory specified in Article I. Section 1, may elect to be members of the Kansas Chapter and shall hold the same type of membership in this Chapter that they hold in APWA but shall be a member of only one Chapter. Members of APWA residing in the Kansas

Chapter territory as described in Article I, Section 1, may elect to be a member of a Chapter other than the Kansas Chapter but shall be a member of only one Chapter.

SECTION 2. Criteria for and grades of membership shall be as prescribed by the Bylaws of the American Public Works Association.

ARTICLE IV- FISCAL AND ADMINISTRATIVE YEARS

SECTION 1. The fiscal year of the Chapter shall be from January 1 through December 31.

SECTION 2. The administrative year of the Chapter shall be from January 1 through December 31.

ARTICLE V- EXECUTIVE COMMITTEE COMPOSITION and AUTHORITY

SECTION 1. The Executive Committee shall consist of those Officers and Directors listed below at Article VI, Section 2. All members of the Executive Committee have voting authority.

SECTION 2. No person shall be nominated, elected, or allowed to serve on the Executive Committee unless he or she holds current membership in APWA.

SECTION 3. In the event of a vacancy occurring in the office of the President, the un-expired term shall be filled by the President-Elect. In the event of another vacancy on the Executive Committee, the remaining members of the Executive Committee shall have the power to appoint a Chapter member to fill the un-expired term of office.

SECTION 4. The Executive Committee shall manage all the affairs of the Chapter in accordance with the rules and regulations of the Board of Directors of APWA and the "Rules Governing Chapters of the American Public Works Association."

SECTION 5. The Executive Committee shall have the power to contract with an individual or firm to provide administrative or other services and whose duties and compensation shall be as specified by the Executive Committee in an approved and executed contract that shall have been previously approved by APWA.

ARTICLE VI- OFFICERS AND DIRECTORS

SECTION 1. The Kansas Chapter shall have as its officers a President, a President-Elect, a Secretary, a Treasurer, and the Immediate Past President. The Chapter shall have five Chapter Directors.

SECTION 2. The governing body of the Kansas Chapter shall be the Executive Committee, consisting of:

	Position	Term
a.	President	1 year



b.	President-Elect	1 year
c.	Secretary	1 year
d.	Treasurer	3 years
e.	Delegate	3 years
f.	Directors (5)	2 years
g.	Legislative Liaison/Kansas of Municipalities Representative	2 years
h.	Past-President	1 year

SECTION 3. The President, who shall have previously served as an Officer or Director, shall be the Chief Elected *Officer of* the Chapter and shall serve a term of one year. He/she shall preside at all Chapter and Executive Committee meetings and shall chair the Executive Committee. He/she shall issue the call for regular or special Executive Committee meetings. He/she shall appoint the Chairs of all Committees, standing and special, and be an ex-office member of each Committee. He/she shall see that these Committees function and shall cooperate with the Committee Chairs to that end. He/she shall perform such other duties as may from time to time be assigned to him/her by the Executive Committee.

SECTION 4. The President-Elect, who shall have previously served as an Officer or Director, shall be elected annually to serve a term of one year and shall assume the office of President upon the completion of the term of office of President-Elect and serve as President for one year. The President-Elect shall act for the President In the President's absence or when the President is unable to perform the duties of the office. as determined by the Executive Committee.

SECTION 5. The Secretary shall be elected annually to serve a term of one year and shall keep all records and correspondence of the Chapter. The Secretary shall prepare a written record of the proceedings of the Executive Committee and any formal proceedings of the Chapter. The Secretary shall prepare and submit to APWA such reports as may be required. At the expiration of the term of office, the Secretary shall turn over to his/her successor, all books, records, papers, executed contracts, documents, or other property of the Chapter in his/her custody.

SECTION 6. The Treasurer, who shall have previously served as an Officer or Director, shall be elected to serve a term of three years and shall have custody of the funds, securities, and other valuable effects in the name of and to the credit of the Chapter. The Treasurer shall receive all monies due the Chapter, depositing them in a bank or in other safe and secure investments approved by the Executive Committee, all of which shall be in the name of the Chapter. All checks and vouchers must be signed by the Treasurer, or by another member of the Executive Board so authorized by formal action of the Board. The Treasurer shall prepare and submit financial reports at periodic meetings of the Executive Committee and shall prepare necessary documents to be reviewed by the Chapter Audit Committee. The Treasurer shall prepare and submit to APWA such reports as may be required. At the expiration of the Treasurer's term of office, the Treasurer shall turn over to his/her successor all books, papers, money, securities, and other valuable effects belonging to the Chapter, taking a receipt therefore from the successor.

SECTION 7. The Chapter's representative to the APWA House of Delegates, hereinafter called the Chapter Delegate, shall, having previously served as an Officer or Director, shall be elected to serve for a minimum three year term and shall represent the Chapter to that body, attending regional and annual meetings of the House of Delegates, bringing Chapter concerns to their attention, and informing the Chapter of House of Delegates' activities. The Chapter Delegate shall prepare and submit to APWA such reports as may be required. An Alternate Chapter Delegate may be appointed annually by the Executive Committee to serve for the current administrative year and shall act for and on behalf of the Chapter Delegate in the event of the Chapter Delegate's absence or inability to perform the duties of this position as determined by the Executive Committee. The President shall notify the APWA Executive Director and the APWA Regional Director of the Chapter's representatives on or before December 31st of each year.

SECTION 8. Five members of the Chapter shall be elected to serve as Chapter Directors and shall be members of the Executive Committee to provide direction to the Chapter. Each Director shall serve a two year term and half (2 or 3) shall be elected each year so as to provide for continuity of direction. Directors may be assigned specific areas of responsibility by the Executive Committee. Examples of those areas of responsibility that may be assigned include: Membership; Career Awareness; Scholarship; Newsletter; LTAP Liaison; and Awards. Directors shall report to the Executive Committee concerning progress on assignments, and shall recommend to the President those members of the Kansas Chapter that should be named to appropriate Committees that may be appointed from time to time.

SECTION 9. The Legislative Liaison/KLM Representative shall be appointed by the Executive Committee for a period of two years, and will serve as the:

- (1) Chapter Liaison to the Kansas Legislature; and
- (2) Chapter Representative to the Kansas League of Municipalities.

The Liaison/Representative will monitor proposed legislation for any State of Kansas or federal bills that may impact the public works industry and provide timely updates to the chapter on the status and potential impacts of such legislation. The Liaison/Representative should be prepared to provide testimony on behalf of the chapter to legislative committees if so directed by the Executive Committee. The Liaison/Representative is responsible for coordinating chapter participation in the annual League of Municipalities Conference and any joint lobbying efforts that may be pursued by the league and chapter.

SECTION 10. The most recent Past President holding current membership in the Chapter shall be an ex officio member of the Executive Committee and shall serve in an advisory capacity to the President and the Executive Committee. It shall be the duty of the Past President to preside at meetings of the Chapter and the Executive Committee in the absence of the President and President-Elect.

SECTION 11. All Chapter Officers shall serve terms as specified above, or until their successors are elected and installed. The terms of office shall begin as specified in Article VII, Section 3 of these Bylaws.

SECTION 12. Attendance to the business of the Chapter is important. Each member of the Executive Committee should attend all Chapter and Executive Committee meetings and should be prepared to present progress reports of any assignments. Due to job requirements and the significant distance between some locations in the Kansas Chapter, it is recognized that attendance at all meetings may not be a reasonable expectation. When a member develops a pattern of missing called meetings, the Executive Committee will consider their continuation as a member of the governing body.

ARTICLE VII-ELECTION OF OFFICERS

SECTION 1. The President shall appoint a Nominating Committee (see Article VIII, Section 1). The Nominating Committee shall actively solicit nominees from the Chapter membership and, in a timely manner prior to scheduled elections, provide a report to the Executive Committee including a list of nominees to be Included on the ballot.

SECTION 2. The Executive Committee shall prescribe the form of ballot, schedule and other details of the election procedure. The annual election shall be held at a time and place of the annual meeting. Additional nominations may be made by members from the floor of the meeting.

SECTION 3. The APWA shall be notified of the Kansas Chapter officers elected for the ensuing year on or before December 31st. Newly elected Officers and Directors shall assume office at the beginning of the administrative year with the President-Elect elected the previous year becoming President."

SECTION 4. In the event of extraordinary and extenuating circumstances, the Executive Committee shall have the power to declare the term of office of any or all Chapter Officers and Directors extended for one full term.

ARTICLE VIII- COMMITTEES

SECTION 1. Standing Committees and/or Special Committees will be designated by the President to encompass necessary subject areas including but not limited to those listed below.

a. Audit Committee

- (1) The President shall annually appoint an Audit Committee consisting of at least three
- (2) Chapter members who shall examine the financial records and books of the Chapter. The Treasurer shall not be a member of the Audit Committee but shall cooperate fully with the Audit Committee.
- (3) The duties of the Audit Committee shall be to examine the Chapter's financial records in order to meet the requirements of APWA. The duties of the Audit Committee shall include but not be limited to the following: examination of cancelled checks, accounting for numerical sequencing, examining endorsements, reviewing bank statements, and the examination and/or reconciliation of documents supporting disbursements. The Audit Committee shall conduct the annual audit of the Fiscal Year financial documents using a computer package or hard copy format provided by APWA.

b. Nominating Committee

The President shall appoint a Nominating Committee of three (3) members, one of whom shall be the most recent available Past-President having current membership in the Chapter, and who shall serve as Chair of the Nominating Committee. The Nominating Committee shall report the names of its nominees for each office standing election to the Executive Committee not later than October 1". each year. One or more nominations shall be made by the Nominating Committee for each office.

c. Awards Committee

The President, upon recommendation by the Awards Director, shall appoint an Awards Committee of six (6) members representative of the Chapter membership. The Awards Director shall be one of those appointed, and shall serve as Chair of the Committee. The Director/Chair shall solicit awards

nominations annually from the Chapter membership. The Committee shall review and recommend to the Executive Committee the projects, programs and individuals selected from the nominations submitted.

Following approval by Executive Committee, the Awards Director will provide for an appropriate ceremony to recognize recipients at the annual spring conference. For all chapter awards that correspond to the national awards, the Awards Director shall submit the selections for APWA National consideration.

d. Scholarship Committee

The President shall annually appoint a Scholarship Committee of not less than three (3) members from the general membership of the Chapter according to members' interest in serving in this capacity. The purposes of the Scholarship Committee include:

- (1) supporting engineering education;
- (2) communicating information related to public works careers to engineering students;
and
- (3) promoting interest in public works as a career choice for graduating engineering students.

The Executive Committee, when fiscally possible, will provide funding for at least one scholarship at each state university in Kansas with a civil engineering program. The Executive Committee, based on the recommendation of the Scholarship Committee, shall determine the level of funding for these scholarships annually.

The Scholarship Committee shall be responsible to select a scholarship winner at each university based on an application process developed in coordination with the universities. Interest in a Public Works career shall be among the criteria considered.

SECTION 2. The President shall appoint the chair of each standing committee annually. Each appointed chair shall recommend committee members for his/her committee to be appointed by the President.

SECTION 3. Each standing committee shall report to the Executive Committee its activities at least once annually or more frequently if directed by the President or the Executive Committee.

SECTION 4. The President may appoint, within the administrative year, other special committees as may be desirable for the conduct of the business of the Chapter.

SECTION 5. No committee shall obligate the Chapter or issue a public proclamation or policy news release without specific authorization from the Executive Committee.

SECTION 6. Committees exist for the purpose of implementing the mission, vision, and goals of the Kansas Chapter and APWA. While it is expected that the leadership and membership of such committees will be members of the Chapter, the inclusion of non-members in some circumstances may be appropriate. However, the Committee Chair shall retain the effective control of the committee.

ARTICLE IX-MEETINGS

SECTION 1. An annual meeting of the General Membership of Kansas Chapter for the purpose of electing and/or installing the newly elected Officers and Directors shall be conducted on the date and at a place determined by the Executive Committee. This annual business meeting will normally be held in the fall, concurrently with the annual meeting of the Kansas League of Municipalities. Other General Membership Meetings for the transaction of business of the Chapter normally include a meeting at the annual spring conference, and may be called at other times by the President, upon request by the Executive Committee, or upon the written request of 15 members in good standing of the Chapter. The membership shall be notified at least two weeks in advance of the date and place of the Annual Meeting and of any other General Membership Meetings. All meetings will follow a published agenda, which will include the main items of business to be discussed.

SECTION 2. Meetings of the Executive Committee shall be held at regularly scheduled intervals no less than four times during the administrative year in keeping with the purposes and objectives of the Kansas Chapter. Special meetings of the Executive Committee shall be held at the call of the President or at the written request of a majority of the members of the Executive Committee. All meetings will follow a published agenda, which will include the main items of business to be discussed.

SECTION 3. Meetings of the Executive Committee may be conducted in person, by means of a telephone or video conference call, or in any combination thereof provided such meetings are in accordance with all other provisions of these Bylaws and the statutes of the State of Kansas.

SECTION 4. The President shall formally notify each member of the Executive Committee at least five (5) days prior to the scheduled date of a regular meeting of the Executive Committee. An agenda and copy of each report and/or resolution, or other actions to be considered at such meeting, shall accompany the notice of the meeting and no changes to the agenda shall be considered at such meeting without the consent of the majority of the members of the Executive Committee in attendance.

SECTION 5. The President shall formally notify each member of the Executive Committee at least five (5) days prior to the scheduled date of a special meeting of the Executive Committee. An agenda and copy of each report and/or resolution, or other action to be considered at such meeting, shall accompany the notice of the meeting and no other matters shall be considered at such meeting.

SECTION 6. Minutes will be kept of all meetings (General Membership and Executive Board), to include the resolution of all agenda items, names of active meeting participants (as opposed to observers) and agency/company identifications, when appropriate.

ARTICLE X- QUORUM

SECTION 1. For Executive Committee meetings, a simple majority of the voting members of the Executive Committee shall constitute a quorum.

SECTION 2. For General Membership meetings of the Kansas Chapter involving a formal business agenda, ten percent of the membership, of whom no more than one-half shall be members of the Executive Committee, shall constitute a quorum for the transaction of business.

ARTICLE XI- DUES

SECTION 1. The Executive Committee may establish Chapter dues for its members in accordance with the "Rules Governing Chapters of the American Public Works Association."

SECTION 2. All dues are payable to APWA annually in advance. Non-payment of dues for a period of ninety (90) days shall be treated as equivalent to resignation. Such members shall not again be eligible for membership until all arrears have been paid in full.

ARTICLE XII- BRANCHES

SECTION 1. Branches of the Kansas Chapter may be formed in accordance with the procedures set forth in the "Rules Governing Chapters of the American Public Works Association," by groups of members representing a region, municipality, or locality within the territorial limits of the Kansas Chapter for the purpose of furthering the mission, vision, goals, and objectives of the Kansas Chapter.

SECTION 2. Any group of 10 or more members of the chapter may petition the Executive Committee to form a branch within the chapter. The Executive Committee may authorize upon approval by the APWA Board of Directors the establishment of such branches by adopting a resolution, which provides for its name, jurisdiction, approval of branch bylaws, method of conducting affairs, submission of periodic reports and the appointment of a temporary committee to arrange for an organizational meeting of the branch.

SECTION 3. The officers and all members of the branch shall be members of APWA.

ARTICLE XIII – DISSOLUTION OF THE CHAPTER

When necessary and when directed by the APWA Board of Directors, the chapter may be dissolved. In the event of the dissolution or final liquidation of the chapter, after all liabilities and obligations have been paid, satisfied and discharged, or adequate provision made therefore, all remaining property and assets of the chapter shall be conveyed, assigned and transferred to APWA to administer according to the bylaws of APWA.

ARTICLE XIV – PARLIAMENTARY PROCEDURE

The rules of procedure contained in Robert's Rules of Order, Revised, shall govern meetings of the members of the Chapter so far as they are applicable and when not inconsistent with these Bylaws.

ARTICLE XV – AMENDMENTS

SECTION 1. Amendments to these Bylaws may be proposed by petition submitted to the Executive Committee in writing and signed by not less than 15 members or by resolution of the Executive Committee. Following (prior) approval by the APWA Committee on Bylaws and Rules, proposed amendments shall be presented to the membership at a meeting of the Chapter within one year after the date of their original submission, or by letter ballot as may be determined by the Executive Committee. The Executive Committee may, within sixty days after receipt of any amendment proposed by petition: return same to the petitioners with a letter of explanation requesting that the proposed amendment be modified before it is presented to the membership. If the proposed amendment is resubmitted in writing and signed by not less than eight of the original petitioners, it shall be presented to the membership after approval by APWA with or without the approval of the Executive Committee. An affirmative vote of two-thirds of the qualified votes cast shall be necessary for the adoption of a proposed amendment.

SECTION 2. These Bylaws, and such amendments as may be made from time to time, shall become effective upon approval by the APWA Committee on Bylaws and Rules and adoption as specified in Section 1. above, by the Kansas Chapter.

CERTIFICATION OF BYLAWS

These Bylaws were [X] adopted [] amended [] revised by members of Kansas Chapter at a duly called meeting or [April 26, 2006] with a quorum present as prescribed by chapter bylaws

The minutes of this meeting are on file with the chapter secretary and APWA



President



Secretary



Appendix B) Annual Budget Example

KANSAS CHAPTER APWA

BUDGET worksheet

Revenue			
	Uncategorized		
405	Registration Fees	\$	36,650 spring conf, fall meeting, snow rodeo & golf
406	Food & Beverage Rev	\$	1,000 chapter dinner receipts
410	Exhibit space	\$	14,000 spring conf & snow rodeo
460	Interest Income	\$	6,190 int. & unrealized gain
480	Expense reimbursement	\$	1,500 chapter assistance, delegates expense
490	Sponsorship	\$	18,000 scholarship activities revenue, gross
491	Chapter Rebates	\$	2,400 payment from national to chapters
495	Contributions	\$	3,000 chapter funds needed to balance year
Total Revenue		\$	82,740
Expenses			
552	Delegate travel	\$	2,000 Delegate travel expenses
553	Executive committee travel	\$	1,000 congress registration for president
555	Other officer travel	\$	500
575	Insurance	\$	500 spring conf & snow rodeo
600	Facility Costs	\$	28,300 fall meeting, golf toumey, awards dinner
605	Audio Visual	\$	1,000
615	Food & Beverage	\$	12,000 monthly meetings, spring conf, fall mtg
675	Speakers and trainers	\$	750 speaker gifts, etc., joint conference
680	Entertainment	\$	2,000 bands/comedians/etc.
700	Office Supplies	\$	50 visa machine supplies
710	Equipment Rental	\$	-
726	Copies	\$	500 conference expenses
730	Postage	\$	300 spring conf & snow rodeo
735	Flowers, Gifts, & Bequests	\$	1,500 awards
838	Printing and production	\$	200
841	Items for Resale		
861	Awards, Fellowships & Door Prizes	\$	4,000 Spring conf & snow rodeo awards
863	Scholarships to non-students	\$	2,500 snow rodeo top 4
864	Scholarship Payments to students	\$	8,000 KU & K-State students, \$1000 / sem / student
890	Bank Charges	\$	1,200 visa / mc monthly fees & % fees
898	Miscellaneous expense	\$	10,220 check to KCHA for joint conference
		\$	2,220 scholarship money to Merrill Lynch
899	Contributions to charitable org.	\$	1,000
900	Reimbursable Expenses	\$	3,000
Total Expenses		\$	82,740
Revenues over Expenses		\$	-

Appendix C) Meeting Minutes



Date: January 7, 2016 **Location:** Newton City Hall
201 E 6th Street, 3rd Floor Admin. Conf. Room
Time: 10:30 a.m. **Newton, KS 67114**

Attendees: David Cronin, Shawn Mellies, Russ Tomevi, Kenzil Lynn, Ray Ibarra, Nathan Bergman, Justin Erickson, John Fulkerson, Brett Letkowski, Ron Seitz, Karla Waters, John Braun

Absent: Brenda Hermann, Chuck Bartlett

- I. **Approval of Minutes**
Motion for December Minutes approval– Lynn, Second – Waters. Motion Carried
- II. **Agenda review / modifications**
None
- III. **Chapter Business**
 - a. 2016 Executive Board Calendar & Roster (Cronin) No suggested changes but Erickson stated that he would not be available to lead the roundtable in Manhattan.
 - b. Review Committees for 2016 (Cronin) Review and update the committees as needed. Below are the changes that were recommended.
 - Audit Committee
 - 1. Tammy Bennett (Chair)
 - 2. Nick Voss
 - 3. Brian Austin
 - Nominating Committee
 - 1. Chuck Bartlett (Chair) (Past-President)
 - 2. Ray Ibarra
 - 3. Brian Clennan
 - Awards Committee-Letskowski will review and update at the next meeting
 - Scholarship Committee-Seitz will and update at the next meeting
 - Scholarship Auction Committee-one vacancy in Larry Emig's position
 - Chapter Spring Conference Committee-one vacancy in Cheri Fuller's position and Ray Slattery was added to the committee
 - Snow Rodeo Committee-one vacancy in Mike McGee's position
 - Mid America Conference Planning-no changes suggested
 - Road Scholar/LTAP Committee-Frank Abart has excepted the position and is no longer tentative
 - Scholarship Golf Committee-no changes suggested
 - c. Kansas Chapter Bylaws (Tomevi) National will provide the wording for the bylaw changes to chapter fiscal year. The chapter will need to discuss when the best time for the treasurer to take office will be (calendar or fiscal year). If changes are made the bylaws will need to be updated.
 - d. Spring Conference Update (Cronin) Suzanne Loomis has got the ball rolling on the spring conference and potential speakers. The conference committee will meet for the first time next week. The potential speakers are listed below:
 - LTAP-guardrail installation/removal
 - LTAP-retro reflectivity update

- LTAP-emergency temporary traffic control (MUTCD-chapter 6)
- Ray Slattery-Dodge City Star Bond Project
- David Upchurch-adaptive signal control projects
- Gary Janzen-US-54 East Wichita project
- Julie Lacombe-operation lifesaver presentation
- Nate Regier-next element PCM (personality training)
- Mike King-KDOT update
- PEC/Newton-WWTP \$20M upgrade project
- Jessica Upchurch/KDOT-breaking access on State highways

After reviewing the list of potential speakers there was discussion to add a session geared toward maintenance topics to try and get more maintenance workers to attend the conference. This could possibly be a roundtable type discussion.

- e. Goals for 2016 (Cronin) A list of goals that were discussed are listed below.
 - Spring conference attendance needs to be strong. This will help with the scholarship auction and membership
 - Finish the leadership manual
 - The chapter needs to be more vocal at the State and Federal level on transportation issues
 - Continue to do the things that the chapter does well
 - Leave the chapter in better shape than it is at the start of 2016

IV. Chapter Activities Reports

- a. President's Report (*David Cronin*) Ready to get the year started.
- b. Treasurer's Report (*Russ Tomevi*) Sent out the four scholarship checks to KU and KSU students on Monday. The chapter CD is from past conference and was put in a CD so it was not be all tied up in the chapter checking account receiving zero interest. Past scholarship auctions have raised between \$10,000 and \$15,000 for the chapter. The chapter financials are as follows: \$156,205.08 in the Merrill Lynch account, \$13,715.37 in the non-scholarship CD, and \$33,362.77 in the checking account.
- c. League / Legislative Affairs (*John Braun*) The legislative session will begin on January 11. The League action items for this year include: local spending and taxing should be left to locals and stopping the KDOT special transfers.
- d. Delegate's Report (*Kenzil Lynn*) The winter meeting of delegates will be held on February 18 & 19 in Kansas City. The activity report is due to national on January 16. The infrastructure finance committee will be coming out with survey soon. **Lynn will check on the leadership training that typically occurs in conjunction with the winter meeting.**

(Brenda Hermann was absent).
- e. Career Awareness (*John Fulkerson*) Talked to the facility advisor, Dr. Asad Esmaeily at KSU to setup the spring ASCE meeting and got the vice-president's contact information. Will contact the vice-president to setup the meeting after the winter break is over.
- f. Membership / Diversity Liaison (*Justin Erickson*) No changes since November.
- g. Scholarship / LTAP (*Ron Seitz*) The four scholarship recipients are the same from the fall semester. The advertisement for the fall semesters scholarship went out last fall and are due on May 1, 2016. An essay on Public Works is part of the application process. The board looked at the possibility of opening up the scholarships to students from majors other than just civil engineers. It was the board's decision to not open it up other majors at that time for multiple reasons.

There are changes go on at LTAP and KU Transportation Center which include the retirement of Pat Weaver and Lisa Harris being named the interim director. A new program of hiring a safety circuit writer is underway. This position will focus on low level safety studies in the rural areas to start with. The fall newsletter from LTAP will be coming out soon and it will be on roadway safety.

A roads scholar recipient in Augusta needs to be presented the certificate from last year. There are no current APWA members that will complete the roads scholar program for the upcoming year. The board had previously discussed get recipients that completed the program a baseball cap. The board would need to purchase the hats and it was discussed the best way to do this, which included a bulk order, ordering them as needed, and a joint order with the counties. **Sietz will follow up on the number of future road scholars from the APWA chapter so the board can do some research on a purchase of the hats and make a final decision.**

- h. *Newsletter (Karla Waters)* The newsletters will be coming out quarterly and the last one came out in January. The next newsletter will include a list of the 2016 committees and members, president's message, a list of the scholarship recipients, delegate's report, spring conference information, a LTAP update, future cities recap.
- i. *Awards (Brett Letkowski)* Would like to send out a postcard to remind people of the awards deadline on February 5 like past years. **Motion to approve the expenditure for the postcards-Lynn, Second-Waters, Motion carried.**

V. Action Items

- Executive Board: Follow up with Carla Anderson about moving forward with student chapter subcommittee to help out and gage the viability.
- Executive Board: Review sections of the leadership manual for positions that you have served and get any changes or additions to Cronin before the next meeting. The board will discuss and make changes as needed over the next three months.
- Committee chairs: Need to review and update their committee members.
- Lynn: Will check on the leadership training that typically occurs in conjunction with the winter meeting.
- Sietz: Will follow up on the number of future road scholars from the APWA chapter so the board can do some research on a purchase of the hats and make a final decision.
- Letkowski: Will send out postcard reminder of awards due date.

VI. Adjournment

Motion for Adjournment-Letkowski, Second-Waters, Motion-carried.

Next Meeting: February 4, 2016 Topeka

Appendix D) Meeting Schedule

2016 EXECUTIVE BOARD & ROUNDTABLE CALENDAR

KANSAS CHAPTER

Date	Information	Location
January 7, 2016	Executive Board	Newton (Justin)
February 4, 2016	Executive Board	Topeka (Ron)
March 3, 2016	Executive Board (Roundtable)	Manhattan (Nate/Chuck)
April 7, 2016	Executive Board	Hays (Brenda/John)
May 11-13, 2016	Spring Conference	Newton (Meridian Center)
May 15-21, 2016	National Public Works Week	Everywhere
June 7, 2016	Executive Board	Winfield (Russ)
August 28-31, 2016	APWA PWX	Minneapolis, Minnesota
September 8, 2016	Executive Board (Roundtable)	Lawrence (Dave)
October 11, 2016	Fall Meeting in Coordination with LKM	Overland Park (Shawn)
November 3, 2016	Executive Board	Wichita (Brett)
December 8, 2016	Past/Present Executive Board, Mailing to Past Presidents & Past Board Roundtable	Salina (Kenzil/Karla)

Appendix E) Newsletter Example



A NOTE FROM THE PRESIDENT

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Chuck Barlett, PE

Alfred Benesch & Company

Back in my days at K-State I was thrilled when I scored an 89% on some of my exams. I'm sure you would agree that our homes would be more peaceful if our kids listened 89% of the time. Today, I'm proud to say that this year our chapter has scored an 89% membership retention rate. With the national average at 87% for other chapters, the Kansas Chapter continues to shine as a robust one. Certainly, we have challenges to overcome – most notably a large state with a distinct rural and urban demarcation. However, we continue to do well and have overcome many obstacles as a chapter. The encouraging thing is we see new members coming on board all the time. I extend a heartfelt thank you to those of you that have maintained your membership throughout the years. I also extend a hearty welcome to those of you that are new to the chapter. As with most things in life, there is room for improvement. Encourage those that are in our business with the news that APWA offers training, networking and camaraderie. Joining is simple and benefits their communities and their careers. Retired Public Works Director Brenda Herrman always said a great part of her success was being able to network through APWA and pick up the phone to call a number of folks on any issue. Be sure and pat yourselves on the back while inviting someone else to join.



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Achieving an APWA national certification is no easy accomplishment, so we wish to honor these individuals in every way possible. The purpose of Certification is to recognize the achievements of an individual in a particular profession. Certified individuals have proved they are experts in their field and can be a great resource for our chapter through volunteering on committees or by speaking and writing on different topic areas, including certification and the value they have found in it. We would like to recognize **Steven Stewart**, Certified Public Fleet Professional, City of Lawrence. Congratulations, Steven!

Meet Frank Abart!



I am originally from north-central Nebraska. Attended High School in a small town called O'Neill. My spouse of over 35 years, Karen, is also from the same area. We have two children and four grandchildren.

My professional career began with over nine years of service with the Nebraska Department of Roads based in Lincoln. I then migrated to Boone County Public Works in Columbia, MO where I spent approximately 14 years, starting as Assistant Director and departing as Director. We raised our family in the Columbia, MO area and I earned a BS in Business Administration from Columbia College.

I accepted an offer from the Missouri Department of Transportation (MoDOT) as the General Services Director. The work provided an opportunity to expand my professional experience and included statewide oversight of purchasing, fleet management, facility management, aircraft, and other programs.

In 2007 I accepted a challenging opportunity as Director of Public Works for Whatcom County which is located approximately 90 miles North of Seattle, WA. The new dynamics of natural events and general



geographic location created a new learning experience for me. I planned for, and managed, things like massive landslides in mountainous terrain (Cascade Mountain Range) along with earthquake and tsunami events (Pacific Ocean).

In addition, I experienced managing operations with an international border (Canada) and fragmentation of the County. There is a segment of the County populated with over 2,000 people that only had access by going through Canada – so all maintenance and construction activity required coordination with Canadian Border Officials along with the required fees.

Some of the transportation system was located on the eastern side of the first mountain range. The only access was by going into the adjacent County to the South.

In 2014, my wife and I decided it was time to get serious about relocating back to the Kansas City area. Our daughter and her family, including two granddaughters, are located in Olathe. Early in 2015, I accepted the Public Works Director opportunity with the City of Emporia. The closer proximity to family has been a very welcome change and the fresh challenges in my professional life are welcome as well.

Karen and I are excited to be back in this part of the United States again and we anticipate being here for several years in the future. While our focus is on grandchildren related activities, we also enjoy bicycle/hiking activities as well. I appreciate all of the support from the local and regional Public Works professionals in helping to make us feel welcome.

Congress Summary

Chuck Bartlett

"... But it's a dry heat." Why is it that everyone finishes their conversation about the weather in Phoenix with that phrase? And they always chuckle after they say it. Regardless of the 100 plus degree days, Phoenix, Arizona proved to be an excellent location for the 2015 APWA National congress despite the heat.

Keynote speakers included Navy Seal, Marcus Luttrell, author of *Lone Survivor*. Marcus provided an inspirational and harrowing description of his survival during a doomed mission in Afghanistan. Other keynote speeches included the Public Works Technology Panel which discussed emerging technology in public works, ranging from drones to driverless vehicles. Dan McNichol spoke about his experiences advocating for the restoration of public works infrastructure and Diana Nyad, celebrated long-distance swimmer, provided inspiration based on her experiences.



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Kansas chapter members attended sessions on a huge variety of topics including chapter leadership, sustainability, and asset management. The vendor expo was large and dazzling. Members had an opportunity to climb on the latest equipment or test drive the latest asset management software. The Kansas chapter was presented with our fifth Presidential Award for Chapter Excellence (PACE). Our own chapter member, Greg McCaffrey, was recognized for his 2015 Top Ten Award.

Social events included the Get-Acquainted party on Sunday night and the Chapter Dinner on Tuesday night. The Get-Acquainted party entertainment included Native American dancers, a Mariachi Band and County Western Line Dancers. Attendees also got to sample Prickly Pear Margaritas. The Chapter Dinner was held at the Compass Arizona Grill, a revolving restaurant located atop the Hyatt Regency. Thirty-one Kansas chapter members attended the dinner and enjoyed the sunset over the Phoenix.

Monday night proved to be exciting with a monsoon passing through the City. Trees were blown over and streets ran full with runoff. Those of us from Kansas commented that these types of storms pass through our communities every year. The Phoenicians however, felt compelled to take photos on their cell phones of this "unusual" event.



The big news during the conference was the unveiling of a new name for the congress. Beginning next year in Minneapolis, the conference will be called the Public Works EXPO.

Looking for a Few GOOD People..

If YOU are looking for an opportunity to get involved with our chapter, have we got an opportunity for you. We have a number of committees serving in a variety of different areas.

- Audit
- Awards
- Scholarship
- Scholarship Auction
- Chapter Spring Conference
- Snow Rodeo
- Mid America Conference
- Road Scholar/LTAP
- Scholarship Golf

Our committee chairs are handpicked to be welcoming and engaging. There's plenty of room for you. Let Chuck Bartlett (cbartlett@benesch.com) know if you are interested in getting plugged in.

SNOW ROADEO

It has been a while since the Kansas Chapter has put on the Snow Rodeo event but on September 16th the Chapter held its 1st annual Snow Rodeo. The event took place in Junction City at the Milford State Park. The Rodeo was well attended as 40 participants took part in the event. Those cities that took part in the event were Topeka, McPherson, Lawrence, Newton, Hays, Riley County, Manhattan, Abilene and Junction City.

There were three event competitions held which were Motor Grader, Loader and Snow Plow. The Motor Grader had 13 competitors and the winners in the event were

Eric Ziegenhirt, Riley County, 1st place; Andy Breedlove, Lawrence, 2nd place and Albert Lee, Riley County, 3rd place.



Eric Ziegenhirt
Riley County



Andy Breedlove
Lawrence



Albert Lee
Riley County



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The loader competition had 28 competitors and the winners in the event were Howard Clark, Lawrence, 1st place; Jim Fincham, Topeka, 2nd place and Caleb Pettengill, Lawrence, 3rd place.



Howard Clark
Lawrence



Jim Fincham
Topeka



Caleb Pettengill
Lawrence

The snow plow competition was a 2-man event and had 19 teams and the winners in the event were Jim Fincham & Alex Schell, Topeka, 1st place; Chris Hayhurst & Darren Williams, Junction City, 2nd place and Chad Brewer & Dan Hinkel, Manhattan, 3rd place.



Alex Schell/Jim Fincham
Topeka



Chris Hayhurst/Darren Williams
Junction City



Chad Brewer/Dan Hinkel
Manhattan

Everyone had a good time and are looking forward to next year. I like to especially thank the Snow Rodeo committee of Jeff Walters, Roger Nelson and Mark Thiel, the City of Manhattan, Riley County, City of Lawrence and Junction City for setting up the courses and their staffs for their support which made the Snow Rodeo possible.



Kansas LTAP Update

Upcoming LTAP Training (and Roads Scholar course designation)

- **HSRM 3-part Webinar Series** (Level 3 elective) – Will be available online this fall. Go to www.kstap.org and view the “Training webinar” link.
- **Asset Management and Cost Accounting** (Level 3 required) – October 13 in Salina & October 14 in Lawrence.
- **Snow and Ice Control** (Level 1 required) – October 26 in Garden City, October 27 in Russell, October 28 in Wichita, October 29 in Topeka, October 30 in Fort Scott.
- **Concrete Road and Street Maintenance** (Level 1 required) – October 21 in Overland Park & October 22 in Salina.
- **Bridge Maintenance** – November 11 in Wichita & November 12 in Topeka.
- **Project Planning and Management** (Level 3 required) – November 11 in Salina & November 19 in Lawrence.
- **Risk and Liability Issues** (Level 1 required) – December or January 2016.
- **Traffic Signal Design** (Level 3 elective), December 5 in Wichita.
- **Culvert Management Short Course**, (Level 3 elective). This new course will be targeted to county engineers and road supervisors for culvert management – with a focus on regulations and asset management, including content from the newly published Kansas Fish Passage Guide, December 2 in Topeka.

New and Upcoming Resources

LTAP has partnered with the Kansas Association of Counties to produce the *Kansas Fish Passage Guide* on building culverts to accommodate fish passage. Hard copies are available from Kansas LTAP. View at <http://www.kstap.org> under “What’s New.”

The *Kansas Local Road Management Handbook* (printed originally in 2011) is being updated and should be available for distribution later this Fall.

LTAP Newsletter Update

The Summer 2015 issue is under way, on worker safety, and should be posted in a few weeks. Topics include:

- Butler County’s county wide worker safety culture
- Safety tips for trench digging
- Roads Scholar Update (incl. photo of City of Ottawa graduates)
- Tailgate hoist saves time and back injuries
- Safety near an asphalt distributor
- Consistent signing in work zones
- The important role of PPE in a safety program
- Compressed air safety

The Fall 2015 issue on **roadway safety** topics is in process. Sign up online to receive the newsletter. Go to <http://www.kstap.org> and sign up for the email list and receive notification when the newsletter is posted.



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Annual Fall Meeting

Date: October 13, 2015
Time: 9:30 AM – 2:00 PM
Location: Kansas State Capitol, Committee Room 152-S
 8th & Van Buren
 Topeka, KS 66612

The format of the meeting will be casual and interactive. Please enjoy this opportunity to network with colleagues, share your challenges and successes, and gather ideas, information, and energy from this professional development opportunity. APWA Members are encouraged to register and bring non-members. Note: Food and drink are not allowed in the Committee Room.

Registration fees are \$55 per person. Registration for this event is not related to the fall League of Municipalities meeting. Registration Deadline: Noon Friday October 2nd, 2015.

- 9:30 – 10:00 Pre-meeting break (coffee & snacks, outside of committee room)
- 10:00 – 10:30 Annual Fall Business Meeting (Committee Reports and Election of Officers)
Clark Bartlett, PE, Chapter President
- 10:30 – 11:15 Polk Quincy Viaduct Study
Scott Uh, PE, Bartlett & West
Eric T. Fisher, PE, Parsons Brinckerhoff
- 11:30 – 12:05 Flint Hills Notary Trial
Dan Holloway, PE, CFS Engineers
- 12:00 – 12:00 Lunch – will be provided (outside of committee room)
- 1:00 – 1:40 Public/Private Fiber Strategies
Eric Windsor, Director of Information Technology, City of Lawrence
- 1:45 – 2:00 Kansas Capitol Restoration Project & Historic Tour
George Steele, Dir. Engineering and Operations, KS Dept. of Administration
- 2:00 – 2:00 Gift certificate drawing/dismissal

Registration by credit card: <http://kansas.apwa.org> (Web site is under construction and may undergo times when it is temporarily unavailable.)

Registration by check _____

Name _____ Address _____

E-mail _____ City, State, Zip _____

Registration by check only, mail to:
 APWA - Kansas Chapter
 c/o Russ Tomevi, City of Winfield
 P.O. Box 646
 Winfield, KS 67150

Chapter News – September 2015





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SW 8th and SW Van Buren • Topeka KS 66612

Driving Directions

Traveling east on I-70: exit at 8th Avenue (Exit 362B.) Merge onto Monroe Street. Right onto SE 8th Avenue to the Capitol.

Traveling west on I-70: exit at 8th Avenue (Exit 362B.) Left onto SE 8th Avenue to the Capitol.

From the south: exit Kansas Turnpike at Topeka Boulevard. Left onto SW Topeka Boulevard. Right onto SW 8th Avenue to the Capitol.

Building Access and Parking Information

Public entrance is located on SW 8th Avenue. All visitors must enter through the Capitol Police Security checkpoint.

Automobile parking

Capitol parking garage on SW 8th Avenue, free for APWA Conference Attendees. Clearance into garage is 8 feet 2 inches. Elevators take visitors into the building.

Street, metered parking on SW Jackson Street between SW 8th and SW 9th avenues for up to 10 hours. Meter fees vary. Free Saturday and Sunday. Visitors enter the building on ground level at the semi-circular drive on SW 8th Avenue.

Crosby Place Parking Garage, 108 SW 8th Avenue, between S Kansas Avenue and SW Jackson Street. Hourly fee.

Centre City Parking Garage, 109 SW 9th Avenue, between S Kansas Avenue and SW Jackson Street. Hourly fee.

Bus parking

Visitors arriving by bus can be dropped off at the semi-circular drive on SW 8th Avenue and enter the building on ground level. Free bus parking for up to four hours is available at the Judicial Center parking lot, SW 10th Avenue and SW Harrison Street.

Please note: visitors must enter and exit the building from the SW 8th Avenue ground level doors.





Test Your Roads Scholar Chops!

The Kansas Roads Scholar Program provides a series of classes and certificates of completion for three types of skills at a public works department – technical, supervisory, and executive. It's a great and affordable way to provide professional development for your staff, with the goal of providing high quality service to your constituents. How well can you answer the questions below?

- 1) Which two public works associations sponsor the Kansas Roads Scholar Program?
- 2) What year did cities first start participating in the Program?
 - a) 1984
 - b) 2000
 - c) 2004
 - d) 2012
- 3) Name the cities with the most Roads Scholar graduates to date (choose 4):
 - Rose Hill
 - Hays
 - Wichita
 - Lawrence
 - Burlington
 - Desoto
 - El Dorado
 - Salina
 - Garden City
- 4) What city has 11 employees enrolled in Level 2 (supervisory skills)?
- 5) What city had the first "graduating class" of Roads Scholars?
 - a) Junction City
 - b) Burlington
 - c) Hutchinson
 - d) Emporia
- 6) How many city employees have signed up for the Program this year, to date?
 - a) 19
 - b) 32
 - c) 23
 - d) 11



7) How much does it cost to enroll?

- a) \$10
- b) \$25
- c) \$35
- d) \$50

8) Which two organizations provide the bulk of the training for the Kansas Roads Scholar Program?

9) Where can I find more information on the Kansas Roads Scholar Program?

~~Answers at the end of the newsletter~~

Chapter News – September 2015

1
1

? Did
You
Know

Here are 10 interesting facts you probably didn't know about apples, the quintessential American fruit (after all, the phrase isn't "as American as apple pie...!):



1. More than 2,500 varieties of apples are grown in the United States, but only the crabapple is native to North America.
2. Apples contain no fat, sodium or cholesterol and are a good source of fiber.
3. Apple trees take four to five years to produce their first fruit.
4. Apples ripen six to 10 times faster at room temperature than if they are refrigerated.
5. Apple varieties range in size from a little larger than a cherry to as large as a grapefruit. The largest apple ever picked weighed 3 pounds.
6. Apples harvested from an average tree can fill 20 boxes that weigh 42 pounds each.
7. Apples are a member of the rose family.
8. The top apple producers around the world are China, United States, Turkey, Poland and Italy. Apples account for 50 percent of international deciduous fruit tree production.
9. A peck of apples weighs 10.5 pounds. A bushel of apples weighs about 42 pounds.
10. It takes about 36 apples to create one gallon of apple cider.



CHAPTER NEWS

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KANSAS CHAPTER AMERICAN PUBLIC WORKS ASSOCIATION PROPOSED 2015 EXECUTIVE COMMITTEE			
Chuck Bartlett , Senior Project Manager Alfred Beresch & Company 3226 Kimball Avenue Manhattan, Kansas 66303	President	1 year 12/15	Work (785) 694-2202 Cell (785) 313-2178 cbartlett@bannesch.com
Ray Ibarra , Director of Public Works City of Junction City PO Box 267, 700 N. Jefferson Junction City, Kansas 66441	Past President	1 year 12/15	Work (785) 233-7142 Cell (785) 223-1232 ray_ibarra@cityofjc.com
David Cronin , City Engineer City of Lawrence 5 E. 6th Street PO Box 703 Lawrence, KS 66044-0703	President-Elect	1 year 12/15	Work (785) 833-3124 Cell (785) 700-1867 dcronin@lawrenceks.org
Shawn Melles , Special Projects Engineer City of Wichita 455 North Main Street, Floor 7 Wichita, Kansas 67202-1620	Secretary	1 year 12/15	Work (316) 263-7632 smelles@wichita.gov
Russ Tomevi , Director of Public Works City of Winfield 230 East Ninth Winfield, Kansas 67153	Treasurer/Website	3 year 12/15	Work (620) 221-5620 Cell (620) 218-1881 rtomevi@winfieldks.org
Ron Seitz , Bureau Chief KDOT Bureau of Local Projects Dwight D. Eisenhower State Office Building 700 SW Harrison Street, 10th Floor Topeka, KS 66603-3754	Director (LTAP Scholarship)	2 year 12/15	Phone (785) 296-0901 Cell seitz@kdot.org
Justin Erickson City of Newton City Hall, 201 E 9th, PO Box 426 Newton, KS 67114	Director (Membership / University / Roundtable)	2 year 12/15	Work (316) 284-8020 Cell jerickson@newtonks.com
Brett Lelkowski , Senior Vice President, Transystems 245 N. Waco, Suite 222 Wichita, KS 67202	Director (Awards)	2 year 12/15	Work (316) 303-3000 Direct (316) 303-3011 Cell (316) 619-6240 blelkowski@transystems.com
Douglas Whitacre , Director of Public Works City of Topeka 820 SE Madison Topeka, KS 66607	Director (Career Awareness)	2 year 12/15	Work (785) 361-5424 Cell (785) 353-0075 dwhitacre@topeka.org
Karla Waters , Project Manager Wilson & Co., Inc., Engineers & Architects 1700 E. Iron Avenue Salina, Kansas 67401-3401	Director (Newsletter)	2 year 12/15	Work (785) 822-2634 Cell (785) 820-7578 karla.waters@wilsonco.com
Nathan A. Bergman , Project Manager Bartlett & West, Inc. 230 Payntz Ave Manhattan, KS 66502-0102	Legislature and Legis Representative	2 year 12/15	Work (785) 537-6487 Cell (785) 224-1797 nathan.bergman@bartwest.com
Kenzil Lynn , Office Manager Schwab-Eaton 831 E Crawford Street, Ste 203 Salina, KS 67401-5116	Delegate	3 year 12/15	Work (785) 404-3138 Cell (785) 462-2241 klynn@schwab-eaton.com
Brenda Herrman , P/W Director (retired) 302 W 40th Street Hays, KS 67601-1519	Alternate Delegate	1 year 12/15	Cell (785) 623-7713 brenda_herrman@yahoo.com

Chapter News - September 2015

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Answers to the Kansas Roads Scholar Quiz:

1. *The sponsors are APWA's Kansas Chapter and the Kansas County Highway Association.*
2. *Cities started participating in 2004.*
3. *Cities with the most graduates to date are El Dorado (13); Burlington (10); Hays (5) and Lawrence (5).*
4. *The City of Ottawa has 11 employees enrolled in Level 2.*
5. *Burlington was the first city to have a Roads Scholar graduating class, in 2009. The graduates were Gary Birk, Mark Davidson, and Merlin Kaufman, all receiving certificates for technical skills. City certificates are awarded by APWA-KS.*
6. *Eleven new people have enrolled this year, to date, from cities.*
7. *The enrollment fee is \$35.*
8. *Kansas LTAP and the Kansas Association of Counties provide most of the training for the Roads Scholar Program.*
9. *Go to www.ksroadscholar.org or call Kristin Kelly at LTAP at (785) 864-2594. LTAP provides administrative support for the Program for APWA and KCHA.*

Appendix F) Fall Conference Agenda Example



Annual Fall Meeting

Date: October 13, 2015
Time: 9:30 AM – 3:00 PM
Location: Kansas State Capitol, Committee Room 152-S
8th & Van Buren
Topeka, KS 66612

The format of the meeting will be casual and interactive. Please enjoy this opportunity to network with colleagues, share your challenges and successes, and gather ideas, information, and energy from this professional development opportunity. APWA Members are encouraged to register and bring non-members. Note: Food and drink are not allowed in the Committee Room.

Registration fees are \$35 per person. Registration for this event is not related to the fall League of Municipalities meeting. Registration Deadline: Noon Friday October 9th, 2015.

- 9:30 – 10:00 Pre-meeting break (coffee & snacks, outside of committee room)
- 10:00 – 10:30 Annual Fall Business Meeting (Committee Reports and Election of Officers)
Chuck Bartlett, PE, Chapter President
- 10:30 – 11:15 Polk Quincy Viaduct Study
Scott Uhl, PE, Bartlett & West
Jim Tobaben, PE, Parsons Brinckerhoff
- 11:20 – 12:05 Flint Hills Nature Trail
Dan Holloway, PE, CFS Engineers
- 12:10 – 1:00 Lunch – will be provided (outside of committee room)
- 1:00 – 1:40 Public/Private Fiber Strategies
Jim Wisdom, Director of Information Technology, City of Lawrence
- 1:45 – 2:50 Kansas Capitol Restoration Project & Historic Tour
George Steele, Dir. Engineering and Operations, KS Dept. of Administration
- 2:50 – 3:00 Gift Certificate Drawing/Dismissal

Registration by credit card: <http://kansas.apwa.net> (Website is under construction and may undergo times when it is temporarily unavailable.)

Registration by check: _____

Name: _____ Address: _____

E-mail: _____ City, State, Zip: _____

Registration by check only, mail to: APWA - Kansas Chapter
c/o Russ Tomevi, City of Winfield
P.O. Box 646
Winfield, KS 67156

Appendix G) Spring Conference Agenda Example



APWA Kansas Chapter
AMERICAN PUBLIC WORKS ASSOCIATION

2016 APWA Spring Conference
May 11-13th, 2016

Conference at
Meridian Center
1420 E. Broadway
Newton, Kansas



newton
KANSAS

**SAND CREEK**
STATION

Golf Tournament at
Sand Creek Station
920 Meadowbrook Dr.
Newton, Kansas

Featuring: Flannelbacks, 4-Person String Band from Bethel College, folk & bluegrass music, Thursday, 5:30-7:00 p.m., before the banquet & scholarship auction

-----**May 11, 2016**-----**WEDNESDAY**-----

9:00 - 4:00 PM	"Supervisor's Role In Enhancing Work Relationships - LTAP Register online at www.ksltap.org - go to the LTAP calendar link. Contact Kristin at (785) 864-2594 or kbkelly@ku.edu if you have any questions.
8:00 - 12:00 PM	Vendor Booth Set-Up (Grand Lobby/North Pointe)
10:00 AM	Golf Tournament Registration @ Sand Creek Station Golf Course 920 Meadowbrook Drive Newton, KS 67114
11:00 AM	Shotgun Start Golf Tournament @ Sand Creek Station Golf Course
5:00 PM	Golf Tournament Results/Awards @ Sand Creek Station Golf Course
<hr/>	
4:00 - 5:30 PM	Conference Registration @ Meridian Center
5:30 - 7:00 PM	Get Acquainted Social @ Meridian Center (North Pointe) Sponsored by: _____
	* Hors d'oeuvres * Conference Networking * Vendor Booth Displays
7:00 PM	APWA Bowling Outing @ Play-Mor Lanes 1105 Washington Rd. (Food & Beverage available at your cost- Bowling Rates \$3.50 Per Game Plus \$2 Shoe Rental)

-----**May 12, 2016**-----**THURSDAY**-----

8:00 - 8:30 AM	Coffee, Rolls and Conf. Registration (Grand Lobby/N Pointe)
	General Session (Meridian)
8:15 - 8:30 AM	Welcome and Introduction, Randy Riggs, Newton City Manager
8:30 - 9:15 AM	Star Bond Project, Ray Slattery, Dodge City
9:15 - 10:00 AM	Earthquakes & Public Works, Rex Buchanan, Kansas Geological Society
10:00 - 10:30 AM	Break
10:30 - 11:15 AM	Lindsborg Pavement Maintenance Program, Tyler Glissman, Wilson Co.
11:15 - 12:00 AM	Conflict Without Casualties: Leading With Compassionate Accountability Nathan Regier, PhD, Co-Founder Owner, CEO, Next Element
12:00 - 12:00 PM	Break for table set-up (Grand Lobby/ N Pointe)
12:15 - 1:15 PM	Luncheon Buffet

-----May 12, 2016-----THURSDAY-----

	Session 1 (Meridian)	Session 2 (S. Pointe 1)	Session 3 (S. Pointe 2-3)
1:15 - 2:05 PM	Nathan Regier, PhD Leading Out of Drama: Demonstrations of Positive Conflict in Action	Roundtable- Utility Issues, come with questions and comments to share	David Church, WSP Parsons Brinckerhoff, Adaptive Signal Controls
2:15 - 3:05 PM	Andy Sauer, Burns & McDonnell Erosion and Sediment For Cities	Sarah Unruh, PEC, Newton WWTP Upgrade	Todd LaTorella, Mo/KS ACPA Concrete Pavement Maintenance
3:15 - 4:05 PM	Julie LaCombe, Kansas Operation Lifesaver	Norm Bowers, Kansas Counties Trench Safety	Roundtable- Trash & Recycling Issues, come with questions and comments to share
4:15 - 5:00 PM	Roundtable- Street Maintenance Issues, come with questions and comments to share	Noel Rasor, KU Public Management Center Succession Planning	Norm Bowers- Kansas Counties Retroreflectivity Requirements for Traffic Control

5:00 - 6:00 PM APWA Awards Ceremony & Roads Scholar (S Pointe 2-3)

6:00 - 7:00 PM Social Hour (Flannel Backs-folk & bluegrass 4 person string band)
(Grand Lobby/ N Pointe) Sponsored By: _____

7:00 - 8:00 PM Banquet Meal (Meridian)

8:00 - 9:00 PM Scholarship Auction (Meridian)

-----May 13, 2016-----FRIDAY-----

7:30 - 8:30 AM Breakfast - (N Pointe)

8:30 - 9:15 AM KDOT Update - Jerry Younger, Deputy Secretary/State Transportation Engineer
(Meridian)

9:15 - 10:00 AM Membership Meeting (Meridian)

10:00 - 10:30 AM Break

10:30 - 11:00 AM FAST ACT Program (Freight & Rail) - FHWA (Meridian)

11:00 - 11:45 PM US-54 East Wichita Project, Gary Janzen, City of Wichita (Meridian)

11:45 - 12:00 PM Closing Session (Meridian)
Prize Drawings - Must be present to win

Platinum Sponsor

Gold Sponsor

Major Sponsor

Sponsor



APWA Officers

President.....David Cronin, Lawrence, KS
 President Elect.....Shawn Mellie, Wichita, KS
 Secretary.....Nathan Bergman, Bartlett & West, Inc.
 Treasurer.....Russ Tomevl, Winfield, KS
 Past President.....Chuck Bartlett, Alfred Banesch & Company
 Director.....Ron Seltz, KDOT
 Director.....Brett Letkowski, Transystems
 Director.....Karla Waters, Wilson & Company Inc.
 Director.....John Fulkerson, Lockner
 Director.....Justin Erickson, Newton, KS
 Delegate.....Kenzil Lynn, Schwab-Eaton
 Alternative Delegate.....Brenda Herman, Retired
 Legislature and League Rep.....John Braun, Hays, KS

Conference Committee

Suzanne Loomis, Co-Chair.....City of Newton
 Justin Erickson.....City of Newton
 Stan Breitenbach.....City of Wichita
 Ray Ibarra.....City of Junction City
 Steve Lackey.....Transystems Corp.
 Dave Cronin.....City of Lawrence
 Brad Walter.....Alfred Banesch & Company
 Russ Tomevl.....Winfield, KS
 Ray Stettany.....Dodge City
 Tanner Rutschman.....Dodge City
 John Rathbun.....Cutler Repaving, Inc

Appendix H) "In The Beginning..." 1st Chapter History Document (1988)



Mr. Harold Harper, placed the following names in nomination for the officers of the new chapter:

President: Charles Wright, Jr.
Commissioner of Streets
Topeka, Kansas

Vice-President: Chester L. Goble
Supt. of Public Works
Hutchinson, Kansas

Secretary/Treas: William E. Harris
Supt. Refuse Department
Salina, Kansas

Director: George Williams
City Engineer
Lawrence, Kansas

Director: Virgil Holdrege
City Engineer
Junction City, Kansas

Director: Robert Glass
Dir. Water & Sewerage Trmt
Wichita, Kansas

Director: Herb Callon
City Engineer
Great Bend, Kansas

This slate of nominees was unanimously elected, and the new chapter was under way. One hundred dollars was given to the Kansas Chapter by APWA National to start the chapter out in the green. The first chapter meeting following the charter meeting was held on December 13th, 1963 at the Lanier Hotel in Salina, Kansas. The first issue of the Sunflower Reporter, the chapter's newsletter, was published in July of 1964. By that time the executive board had established committees in Publicity and Publications, National Public Works Week, Spring Conference, Fall Conference, Membership, and Nominations.

The Kansas Chapter of the American Public Works Association is 25 years young. There are over 190 members from across the state of Kansas and from all areas of municipal public works and engineering. We are proud of our beginnings, of our accomplishments during the past 25 years, and we are looking forward to the next 25 years with great enthusiasm and anticipation.

formation of a Kansas Chapter. The first official organizational meeting was held in the Muehlebach Hotel in Kansas City, Missouri on Monday, May 20, 1963. There were approximately 25 people in attendance. As a result of this meeting, it was agreed to create a Kansas Chapter. The initial meeting was held in conjunction with the Kansas League of Municipalities meeting later that same year. On August 1, 1963 a letter addressed to the APWA National Board of Directors advised that 21 members of the American Public Works Association in the State of Kansas had petitioned to authorize the establishment of a Kansas Chapter. A few of those contributing to the petition were:

Hugo G. Erickson, Minneapolis, Kansas
Crestler Goble, Hutchinson, Kansas
Karl Svaty, Newton, Kansas

LeRoy P. Rubbo, Herington, Kansas
L. M. Van Doren, Topeka, Kansas

Deana P. Wiley, Garden City, Kansas
George Williams, Lawrence, Kansas

Bob Pollum, Topeka, Kansas
Muri Phinney, Pratt, Kansas

Bernard Williams, Topeka, Kansas
W. E. Harris, Salina, Kansas

Lein Martindale, El Dorado, Kansas
George Holcomb, Hutchinson, Kansas

D. W. Dasset, Salina, Kansas

On August 9, 1963 a Kansas Chapter of the American Public Works Association was officially created. A temporary committee was appointed to present to the membership recommended nominees for chapter officers. This first nominating committee consisted of:

H. F. Harper, City Engineer, Salina, Kansas
Abraham Pratt, City Engineer, Topeka, Kansas
George Holcomb, Director of Sewers, Hutchinson, Kansas

Upon notification that a Kansas Chapter had been officially recognized, an inaugural meeting was scheduled for 7:30 a.m. the morning of September 24, 1963. On that morning, during the Kansas League of Municipalities meeting, the Kansas Chapter of the American Public Works Association was formed. The nominating committee, chaired by

The beginnings of a Kansas Chapter of the American Public Works Association can be found as early as 1953. A letter dated November 17, 1953 from Dale N. Garst, Refuse Director for the City of Wichita, addressed to the American Public Works Association requested information on the formation of such a chapter. A copy of the Chapter Manual and sample copies of Chapter By-laws were sent to Mr. Garst, hoping that sufficient interest for a state chapter could be generated. In April of 1954, Mr. L. K. White, a Consulting Engineer for the City of Wichita, Kansas requested a representative from the APWA speak to a meeting of Kansas Engineers. The following are excerpts from a letter from Mr. J. O. Armstrong, City Engineer for the City of Kansas City, Kansas summing up the attitude toward the formation of another professional organization in Kansas:

"It seems to me that through the Kansas Society of Professional Engineers city engineers in Kansas have full opportunity to increase their knowledge of public works and to bring the standards of engineering work to a higher plane. If we could get them interested, I would rather attempt to do that than try to interest them in another organization."

"I have attended the Arner can Public Works Association meetings for several years ... and I am of the opinion that it would be impossible to interest them in a local chapter."

With attitudes such as this, it is no surprise that the idea of forming a Kansas Chapter was delayed. In November of 1954 Mr. Armstrong was elected the President of the Kansas Association of City Engineers. There is no record of any further contact regarding the formation of a Kansas Chapter until 1963.

Mr. H. F. Harper, City Engineer for Salina, Kansas, was instrumental in renewing the desire for the

Appendix I) Copy of MOU for Kansas State Scholarship (1987)

99000320

MEMO OF UNDERSTANDING Kansas State University Foundation Scholarship

- NAME:** This scholarship shall be known as the **KANSAS CHAPTER OF THE AMERICAN PUBLIC WORKS ASSOCIATION SCHOLARSHIP.**
- DONOR:** The funds for this expendable scholarship will be provided by the Kansas Chapter of the American Public Works Association on an annual basis. The donor will provide these funds on or before July 1st of each year.
- PURPOSE:** This expendable fund will provide scholarship assistance in the Civil Engineering Department of the College of Engineering.
- AMOUNT:** The amount of this award will be \$500 to be awarded in two equal payments of \$250 each for the fall and spring semesters.
- ELIGIBILITY:** This scholarship shall be awarded to a student of junior standing enrolled in the Civil Engineering Curriculum of the College of Engineering. The student receiving this scholarship must have a 3.0 GPA and preference will be given to students who participate in extracurricular activities and exhibit leadership qualities. The scholarship may be renewed for the student's senior year provided the 3.0 GPA is maintained. In all other respects the scholarship will be awarded without restrictions relating to sex, race, handicap, religion or natural origin.
- MANNER AND TIME OF CHOICE:** Based on the recommendations made by the tenured faculty of the Department of Civil Engineering, the General Scholarship Committee or its successor will submit a list of three to five names to the Executive Committee of the Kansas Chapter of American Public Works Association who will make the final selection from this list. The Kansas APWA Committee will make their decision concerning the applications within two weeks of receipt of the list and notify the General Scholarship Committee in order that the scholarship may be awarded for the next period.

CUSTODY OF FUNDS:

The Kansas State University Foundation agrees to act as custodian of all funds connected with this scholarship, to manage the same to the best of its ability, and to make the necessary scholarship payments upon authorization of the General Scholarship Committee.

REPORT TO DONORS:

It is further agreed that the General Scholarship Committee and/or the Kansas State University Foundation will, at any time requested by the donor and with the permission of the recipient, furnish information as to the qualifications and/or progress of the recipient of the KANSAS CHAPTER OF AMERICAN PUBLIC WORKS ASSOCIATION SCHOLARSHIP.

Harold G. Leedom
For the Kansas Chapter of the
American Public Works Association

Arthur J. Sparks
For the Kansas State University
Foundation

Harold E. Rathbone
For the College of Engineering

May 13, 1987
Date

Photo: Leedom
Patty
Rathbone
Dallar
Snell
Stu Finan
Dowell