



**2024 APWA KS
SPRING CONFERENCE
Call for Vendors and Sponsorships
REGISTER NOW!**

Thursday May 9th, 2024

Oread Hotel

1200 Oread Ave.

Lawrence, KS 66044

<https://kansas.apwa.org/>

Your company is invited to reserve booth space for displaying and representing products or services of interest to city and county engineers, public works directors, and highway administrators at the 2024 Kansas APWA Spring Conference. Vendor participants will have the unique opportunity to meet with many of the local government public works officials from all over the state at *one convenient location*.

Welcome & Golf Tournament:

The opportunity for networking with vendors and conference attendees starts Wednesday May 8th with a golf tournament at Eagle Bend Golf Course. Tee times will start between 10:00 AM and 12:30 PM. Registration for the tournament includes 18 holes, box lunch, prizes, and an awards ceremony during the social that evening with food and refreshments. Proceeds from the tournament will go to the KS APWA Scholarship Fund. To register a team for the tournament or if your company would like to sponsor the golf tournament, please register online here: [Kansas APWA Chapter Spring Conference 2024](#). Please contact Dave Cronin at dcronin@lawrenceks.org for additional questions and information.

Conference:

During the conference on Thursday, May 9th there will be several planned breaks providing an opportunity for attendees to visit and interact with vendors and their booths. You will also have time to visit during lunch, the social and dinner that evening. Breakfast pastries and snacks during the breaks will be arranged near the vendor areas.

As in years past, each vendor will have the opportunity to award prizes from individual prize drawings they have sponsored at their booth. Please indicate on the registration form if you intend

to give away a prize during the social Thursday evening so that we can plan for this. A grand prize drawing will be held at the end of the vendor drawings.

Vendor Space & Setup:

We have **19 vendor spaces** available for reservation at **\$500 per space**. 10 spaces in the conference ballroom and 9 in a breakout room directly across from the ballroom. Once registered, please email your vendor booth space preference to Dan Holloway at holloway@cfse.com . Spaces will be assigned on a first-come, first-serve basis. Booths are 6' by 2' in size and will be arranged like the attached diagram Each space will include a cloth covered table and chairs. There are no outdoor display spaces for this conference.

Vendors may set up their booth spaces (see map below) from 6:30 a.m. to 7:45 a.m. on Thursday, May 9th and should plan to tear down after 5:30 p.m. Thursday, May 9th. If you plan to ship vendor booth supplies or materials to the Oread hotel, please contact Allie Holiday our event coordinator at 785-748-6918 to discuss and coordinate shipments.

Vendor Registration & Sponsorships:

Vendor registrations will include one (1) general conference registration. Additional attendees will need to register separately. The \$500 registration fee for vendors includes all food and drink and conference activities, excluding the golf tournament. The name badge you will be provided with your registration is your ticket for meals and events and must be worn to participate.

If you would like to be a conference sponsor or sponsor certain events throughout the conference, we have included these sponsorship levels below. More details will be shown when selecting a sponsorship level(s) during registration online here: [Kansas APWA Chapter Spring Conference 2024](#)

Sponsorship Amount	Sponsorship Type
\$150	Golf Hole Sponsor
\$500	Vendor Registration
\$500	Wednesday Evening Social Sponsor
\$500	Conference Sponsor
\$500	Thursday Evening Social Sponsor

Hotel Block & Parking:

There is a block of rooms reserved for our attendees at the Oread Hotel. When you call to reserve a room, just reference the **APWA Conference**.

Reserve your room at: [American Public Works Association](#)

Attendees/vendors will self-park in the Oread Hotel parking garage located on the west side of the building, just down the hill. There is an automatic garage door that says “hotel guest entrance”. Park anywhere on the first or second level. Once on the hotel elevator, go to level B1.

Check-In:

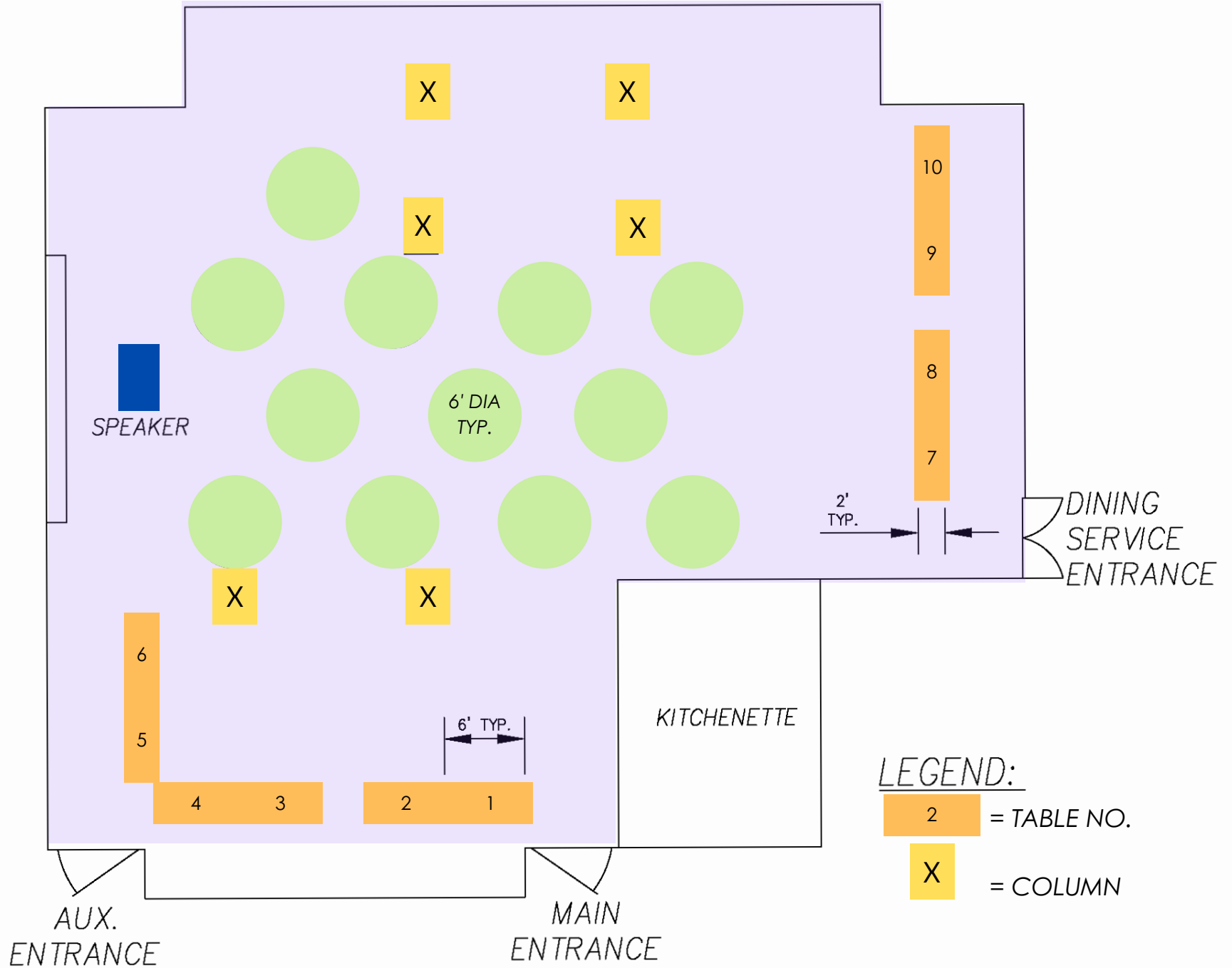
Guests can check in at the front desk on the lobby (L) level if they are staying at the hotel. Otherwise proceed to B1, take a right and follow signs leading you to the Griffith Ballroom where the conference is being held.

Contact:

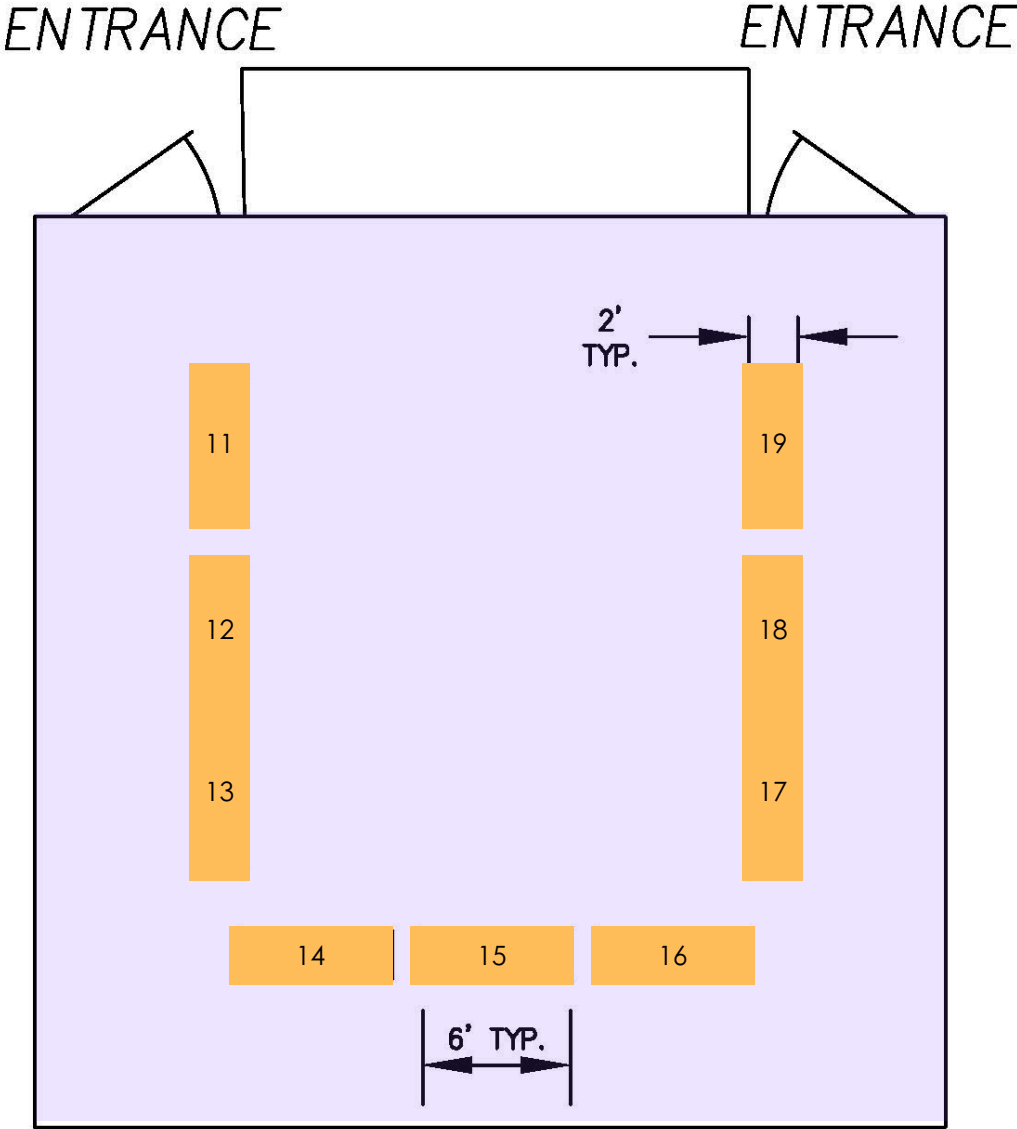
Vendor booth reservations and conference sponsorships can be made on-line starting **3/4/2024**. If you have questions concerning booth reservations or want to know what spaces are still available, contact: Dan Holloway at holloway@cfse.com.

SEE YOU IN LAWRENCE!


APWA Speaker/Presentation Room - 10 Vendor Booths



APWA Vendor Room Only - 9 Vendor Booths



LEGEND:

 = TABLE NO.